AGENDA
SENIOR CITIZEN COMMISSION
Downtown Anaheim Community Center – 250 E. Center St., Anaheim, CA 92805
February 20, 2019 – 2:00 p.m.

COMMISSIONERS
Paul Vicknair, Chair
Harold Ramey, Vice-Chair
Emma Burns
Michael Collins
Gary Kellison
Patricia Pina
Tim Schindler

STAFF
Wendy Solorio, Community Services Supervisor
Beth Lapkowski, Administrative Assistant

SPECIAL NOTE TO OUR GUESTS AND VISITORS
We welcome you to our Commission meeting. If you desire to address the Commission, you will have 3 minutes when called upon under Agenda Item #4, Unscheduled Public Communication. Please identify yourself, include your name and address and if you are a resident of Anaheim, and then make your statement.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES – November 15, 2018

4. UNSCHEDULED PUBLIC COMMUNICATION

5. SCHEDULED COMMUNICATION: Presentation by Anaheim Senior Citizens Club

6. NEW BUSINESS

7. UNFINISHED BUSINESS
   A. Discuss Senior Citizen Commission Recommendations-Work in Progress Power Point Presentation

8. INFORMATIONAL ITEMS

9. ADJOURNMENT – The next scheduled meeting date is March 21, 2019 at 2:00 p.m.

All agenda items and backup materials are available for review at the Community Services Department and anaheim.net. Any writings or documents provided to a majority of the Senior Citizen Commission regarding any items on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Community Services Offices, 200 S. Anaheim Blvd. 4th Floor, Anaheim, CA 92805, during regular business hours. If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Sec. 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Community Services Office either in person at 200 S. Anaheim Blvd., Ste. 433, Anaheim, CA or by telephone at 714-765-4986, no later than 10:00 AM on the day preceding the scheduled meeting.

Please notify Beth Lapkowski with your attendance status no later than 12 p.m. on Tuesday, 2/19/19 at blapkowski@anaheim.net or (714) 765-4986.
MINUTES
SENIOR CITIZEN COMMISSION
Downtown Anaheim Community Center, 250 E. Center Street, Anaheim, California

November 15, 2018

COMMISSIONERS PRESENT:
Paul Vicknair, Chair
Harold Ramey, Vice-Chair
Michael Collins
Gary Kellison
Patricia Pina
Tim Schindler

STAFF PRESENT:
Wendy Solorio, Community Services Supervisor
Beth Lapkowski, Administrative Assistant

COMMISSIONERS ABSENT:
Emma Burns (Unexcused)

AGENDA

1. CALL TO ORDER: Chair Vicknair called the meeting to order at 2:02 p.m.

2. PLEDGE OF ALLEGIANCE: Commissioner Pina led the Commission in reciting the Pledge of Allegiance.

3. APPROVAL OF THE MINUTES: Chair Vicknair asked for a motion to approve the minutes of September 20, 2018. Commissioner Collins made a motion to approve the minutes, seconded by Commissioner Schindler; motion passed with all ayes.

4. UNSCHEDULED PUBLIC COMMUNICATION:
   A. Hazel Alberas, president of the Anaheim Senior Citizen’s Club, distributed an outline she prepared regarding concerns at the senior center. She discussed concerns about the heating and air conditioning in the building, outlets being locked and unavailable for use, and the limited staff available for senior programs, as well as more programming and space for senior programs such as monthly lectures, classes and dances. She compared ADA compliance to “senior” compliance, which would include items such as arms in the handicapped bathroom stalls, lighter or automatic bathroom doors and level floors. She also discussed parking issues on Saturdays when the senior driver’s education class is held and the fact that some seniors have complained that they are unable to find parking in order to attend. Chair Vicknair indicated that issues that are facilities related should be sent through City staff; Hazel stated she has addressed the items with Maureen Richardson, senior program staff person. Wendy Solorio told Hazel that she will schedule some time to meet with her so they can discuss the issues she brought up. Hazel also stated she was unable to find the Senior Commission meeting minutes on the City website; she was given the correct location on the website.

   B. Larry Pasco, the Community Services Director, introduced himself to the Commissioners and apologized for not being able to attend a meeting until now. He thanked them for their service and encouraged those whose terms end soon to reapply for their positions if it’s their desire to do so. Chair Vicknair thanked him for coming before the Commission and asked if he could pass out business cards to the Commissioners, which he did.

5. SCHEDULED PUBLIC COMMUNICATION: None.

6. NEW BUSINESS: None.

7. UNFINISHED BUSINESS: None.
ACTION TAKEN

8. **SUB-COMMITTEE REPORTS:** Wendy Solorio reminded the Commissioners that once the sub-committees make their recommendations, the Commission should narrow it down to no more than three items per sub-committee to make recommendations to City Council.

   A. **Communication:** Commissioner Kellison reported that he, Vice-Chair Ramey and Commissioner Collins met on September 24. He presented a Power Point to the Commission and reviewed it for them. The sub-committee feels that programs and services offered to seniors is not communicated in an efficient way. In documenting the existing senior services, they talked about a consolidated tri-fold brochure with State of California, County of Orange and City of Orange programs all included. They also feel a link should be added to the home page of Anaheim.net that would directly connect the person to a page listing a brief description of services and the contact information for resources for seniors. One way to communicate this information to seniors is to insert the flyer in the Anaheim Public Utility bill and put a link on the Utility website for those who pay their bill online. They also discussed having a booth at the weekly street fair on Thursdays perhaps manned by high school students or scouts. In addition, they felt that the Anaheim Community Services Activity Guide could add a page that lists these services and perhaps even an app that has senior services for Anaheim residents, which could be built by local students. They would also like to see a technology training day at the senior center to help seniors understand and use technology. Next steps would include assigning the development of the brochure, contact scouts to see if they can help with the technology training and contact Community Services regarding the additional page in the brochure.

   B. **Information:** Commissioner Pina stated that their meeting also discussed a brochure, and they broke down 21 service titles to list services, which she delineated for the Commission. They suggested having information boxes with the brochures at sites including Chamber of Commerce, City Hall, Community Centers, Post Office and Libraries. They discussed having monthly technology seminars at all senior sites, and listing the seminars and services, including listings for housing for seniors and rental and utility assistance on Channel 3 Cable. Commissioner Schindler noted that it appears both sub-committees were addressing some of the same issues and that the most important items to address to City Council are getting the word out about existing programs and technology training at senior centers.

   Commissioner Pina stated that in response to Ms. Alberas’ comments regarding the need for additional staff, there are many seniors who could volunteer for 2-3 hours each at the counter in the senior center to answer questions. Commissioner Schindler agreed and added that there is not always funding available for additional staff and services. Wendy Solorio stated that the Community Services Department has a program for volunteers who go through fingerprinting and are supervised, particularly those who teach classes. Anaheim Senior Citizen Club volunteers or hostesses assist at the front desk, etc., but there is always a need for more volunteers. Chair Vicknair agreed with the budget constraints regarding additional staff, and stated that he really likes the idea of students helping out and the fact that both sub-committees seemed to be focusing on the same areas.

   Wendy Solorio stated that now the Commission would need to consider the information that was presented and invited them to pare down the recommendations. Commissioner Pina volunteered to prepare the brochure and bring it back to the next meeting; Chair Vicknair asked her to prepare a draft and everyone can review it and comment on it. Chair Vicknair asked if City Staff would be able to prepare a Power Point to bring before City Council. Commissioner Kellison stated that preparing a brochure is the simple part; the difficult part is getting the information out to every senior citizen in Anaheim. Commissioner Collins noted that he thought the next step today was going to be to select the items that should be sent to City Council for their consideration, and he requested copies of the notes that Wendy took at their sub-committee meetings. He would also like to see if the City could reach out to schools to see if students would even be interested in before moving forward. Wendy stated she did take her own notes at the meetings and would be happy to forward them to the Commissioners. Commissioner Kellison made a motion to make the Power Point the official recommendation document for the Commission to submit to City Council, subject to enhancements and changes, seconded by Commissioner Schindler; motion passed unanimously. Chair Vicknair asked whether the Power Point should be translated into a memorandum format, and also asked for it to be sent out to all the Commissioners so they can review it and come back with suggestions at the next meeting.
Wendy Solorio stated that she will attempt to extract their ideas and thoughts from the Power Point and prepare a draft memorandum. Vice-Chair Ramey stated that his understanding is they should take the Power Point and work on suggestions and contacts they have and bring that back. Commissioner Kellison offered to extract the information from the Power Point and put it into a Word document that Wendy can then forward to each Commissioner so they can use that document rather than the Power Point; he amended his motion to reflect that, seconded by Commissioner Schindler and approved unanimously. Chair Vicknair thanked the Commissioners for their hard work thus far and stated that he looks forward to hearing back from them at the next meeting.

9. **INFORMATIONAL ITEMS**: Chair Vicknair reminded those Commissioners with terms expiring to reapply for their positions if they so desire. Commissioner Kellison asked whether the newly elected officials are reflected on the City website; Wendy stated that the election results aren’t official until its certification 30 days afterward. Chair Vicknair asked if she could email the Commissioners when she gets the information; she stated she would do so.

10. **ADJOURNMENT**: Chair Vicknair adjourned the meeting at 3:22 p.m.

**NEXT MEETING**: The next meeting will be held on **Thursday, January 17, 2019**, at 2:00 p.m. at the Downtown Anaheim Community Center, 250 Center St., Anaheim CA 92805.