

**ANAHEIM PUBLIC LIBRARY BOARD MEETING
MINUTES**

MEETING LOCATION

Central Library
500 W. Broadway
Anaheim, CA 92805

DATE/TIME

January 14, 2019
5:00 p.m.

CALL TO ORDER – The agenda having been posted on January 10, 2019, the regular meeting of the Anaheim Public Library Board of Trustees was called to order by Chair Laviguer at 5:03 p.m.

PRESENT: Rose Chen, David Laviguer, Stan Oftelie
ABSENT: John Leos, Linda Newby
STAFF: Audrey Lujan, City Librarian, Jennifer Foxx, PT Management Assistant, Donald Hilliard, Jr., Library Technology Systems Administrator, Emily Otis, Principal Librarian
GUESTS: Helen Carter, Friends of the Anaheim Public Library, Ginny Gardner, Anaheim Public Library Foundation, Kris Lasher, Friends of the Canyon Hills Library

I. INTRODUCTION OF VISITORS AND COMMUNICATION FROM OTHERS:

- A. FRIENDS OF THE ANAHEIM PUBLIC LIBRARY REPORT: Jennie Van Delden, Treasurer of the Friends for 27 years, celebrated her 100th birthday in December and was presented a Congressional Record by Congressman Lou Correa. A memorial was held for John Simon, member of the Friends and former Library employee. He was a veteran and received a grant to do some writing and display work on the military at the library. The next Multi-Media sale will be held on March 2nd, 2019 at the Central Library. The Friends Board will buy a table at the Foundations' Mystery Authors Luncheon. Donations for the book nook are welcome. The Friends have allotted funding to the Library with emphasis on the Summer Reading Program for 2019.
- B. FRIENDS OF THE CANYON HILLS LIBRARY: The Friends are pleased with the renovation of the Book Nook where donated books are sold to generate funds for Canyon Hills Library. The new configuration provides space for more books and improved security. There are three books sales planned for 2019 and occasional flash sales on Saturdays when there are other programs planned at the Library. The Friends are proud to have funded programs, improvements, and furnishing for Canyon Hills Library in 2018 and look forward to funding more in 2019. Their next meeting is January 17th, at 9:30am, at the Canyon Hills Library.
- C. ANAHEIM PUBLIC LIBRARY FOUNDATION REPORT: The Foundation participated in a book give away at H&R Block's food giveaway at their office at 1917 E. LaPalma, Anaheim on, December 17th. Ginny thanked Emily Otis for brining many boxes of books for the giveaway and helping throughout the day. The authors for the Mystery Authors' Luncheon are Tod Goldberg, Glen Erik Hamilton, and Terri Nolan, with Guest Moderator and Author Wendy Hornsby. The theme is Mischief, Mayhem and Murder and will take place April 7, 2019. The Foundation appreciates any assistance with securing program sponsors.
- D. UNSCHEDULED ORAL COMMUNICATION: None.
- E. WRITTEN COMMUNICATION FROM OTHERS: Audrey shared a thank you card to Bookmobile staff.

II. APPROVAL OF MINUTES OF THE DECEMBER 10, 2018 MEETING: The minutes were approved as presented.

III. UNFINISHED BUSINESS:

- A. LIBRARY RULES OF CONDUCT/CHILDREN BEHAVIOR GUIDELINES: Staff will be adding language on how to handle more egregious behavior to the guidelines to send back to the City Attorney's Office for review.
- B. NEW COMPUTER USE BROCHURE: Donald shared the New Computer Use Brochure and highlighted the changes. The Board discussed the changes and the effectiveness for library facilities. **MOTION: THAT THE LIBRARY BOARD APPROVE THE NEW COMPUTER USE BROCHURE AS PRESENTED: M/S RC/ SO, 3 AYES.**
- C. ELECTION OF CHAIR: **MOTION: That the Library Board nominate and elect David Laviguer as Chair of the Library Board to a term of October 2019. M/S: RC/SO 3ayes**
- D. ELECTION OF VICE CHAIR: **MOTION: That the Library Board nominate and elect Stan Oftelie as Vice Chair of the Library Board to a term of October 2019. M/S: RC/DL 3ayes**
- E. LIBRARY HOURS SURVEY: Audrey is developing a report to City Council and City Manager's Office regarding the survey which will include the Library Board statement "If additional hours are added, the Library Board recommends that more Library staff would be needed to ensure a safe and welcoming library for patrons and staff."

IV. NEW BUSINESS:

- A. TEEN PROGRAMS/ACCOMPLISHMENTS: Emily Otis shared the 2018 highlights of the teen programs as well as the grants awarded and programming planned for 2019. Emily thanked the Anaheim Public Library Foundation and H&R Block for their funding of teen programming.

V. INFORMATION

- A. CITY LIBRARIAN'S REPORT:
- Audrey discussed the recent safety issues facing public libraries across the county, including shootings of librarians onsite by patrons and other instances of violence.
 - The new Bookmobile has arrived and will be getting a wrap. Celebration and launch is scheduled for April 10, 2019 in conjunction with National Bookmobile Day.
 - Since the Maxwell Park clean up patrons have begun walking to the Branch again.
- B. BUDGET: The Library is currently working on budget. Supplemental requests will focus on safety of patrons and staff, including requesting additional staff and security cameras. Staff is also requesting more funding for furniture replacement. The Board suggested that additional funding for materials be requested as well.
- C. LEGISLATIVE UPDATE: None.

VI. ACTIVITY REPORTS

- A. STATISTICS: Included in the packet.

B. ACTIVITY REPORTS: Included in packet.

C. MONTHLY RECOGNITION OF SUPPORT/CERTIFICATE BY BOARD MEMBERS: Recognized Emily Otis for securing a multitude of grants and Don Otrambo of Public Works for bringing the magic of Santa to over 1,300 children.

VII. BOARD ITEMS

MEMBER ROSE CHEN: None.

VICE CHAIR STAN OFETLIE: None.

CHAIR DAVID LAVIGUER: None.

VIII. MISCELLANEOUS

A. NEXT MEETING: The next meeting will be February 11, 2019 at Euclid Library.

B. ADJOURNMENT: Chair Laviguer adjourned the meeting at 6:24 p.m.