

**ANAHEIM PUBLIC LIBRARY BOARD MEETING
MINUTES**

MEETING LOCATION

Euclid Library
1340 S. Euclid
Anaheim, CA 92802

DATE/TIME

February 11, 2019
5:00 p.m.

CALL TO ORDER – The agenda having been posted on February 7, 2019, the regular meeting of the Anaheim Public Library Board of Trustees was called to order by Chair Laviguer at 5:07 p.m.

PRESENT: Rose Chen, David Laviguer, Linda Newby, Stan Oftelie
STAFF: Audrey Lujan, City Librarian, Jennifer Foxx, PT Management Assistant
GUESTS: Helen Carter, Friends of the Anaheim Public Library, Ginny Gardner, Anaheim Public Library Foundation, Josef M. Holper, Field Representative, Assemblymember Quirk-Silva's Office

I. INTRODUCTION OF VISITORS AND COMMUNICATION FROM OTHERS:

- A. FRIENDS OF THE ANAHEIM PUBLIC LIBRARY REPORT: The Friends Board has purchased a table at the Foundations' Mystery Authors Luncheon as well as a full-page ad in the program. The next Multi-Media sale will be held on March 2nd, 2019, at the Central Library. Donations of current magazines and current non-fiction for the book nook are much needed. The funds from the book nook support the Friends, who in turn fund the Summer Reading Program, library materials, books, and other programs. Mary Millard's funeral will be held on Friday, February 15, 2019.
- B. FRIENDS OF THE CANYON HILLS LIBRARY: The Friends will sponsor several discussions of Anaheim Public Library's 2019 NEA Big Read book, A Lesson Before Dying, during February. Three visits to nearby senior residences will each feature a presentation of this book. These visits occur every month, bringing the library out to community members. Large print books purchased by FOCAL are brought for residents to check out. Two Talks and Treats book groups will read A Lesson Before Dying. Discussions will be held at East Library, East Anaheim Community Center, on February 21st at noon, and at Canyon Hills Library on February 26th at noon. The session at Canyon Hills will feature guest facilitator Honorable Anita Rae Shapiro, Retired Commissioner to Superior Court, Los Angeles. A Saturday program will provide information about Project Rebound which supports the higher education and successful reintegration of persons formerly incarcerated. This inspirational topic is related to A Lesson Before Dying. Project Rebound's Program Coordinator Romarilyn Ralston will deliver this presentation February 16th at 2:00 p.m. at Canyon Hills Library.
- C. ANAHEIM PUBLIC LIBRARY FOUNDATION REPORT: The Foundation is in full swing preparing for the Mystery Authors Luncheon on April 7, 2019. Ginny thanked the Friends of the Anaheim Public Library and the Friends of the Canyon Hills Library for their support. She also thanked Audrey Lujan and Library staff for securing over \$3,000 in sponsorships. The Foundation is excited to support Anaheim Public Library's NEA Big Read Program. The Foundation has once again partnered with H&R Block's Armando Belmudez. H&R Block will donate to the Foundation for every flyer brought in to their office at tax preparation time; last year they donated over \$5,000.
- D. UNSCHEDULED ORAL COMMUNICATION: Introduction of guest, Josef M. Holper, Field Representative for Assemblymember Quirk-Silva. Mr Holper expressed the Assemblymember's Office's interest in helping the Library.
- E. WRITTEN COMMUNICATION FROM OTHERS: None.

- II. APPROVAL OF MINUTES OF THE JANUARY 14, 2019 MEETING: The minutes were approved as presented.

III. UNFINISHED BUSINESS:

- A. LIBRARY RULES OF CONDUCT: The Library Board reviewed the revised Library Rules of Conduct. **MOTION: THAT THE LIBRARY BOARD APPROVE THE LIBRARY RULES OF CONDUCT FOR SUBMISSION TO THE CITY ATTORNEY'S OFFICE FOR REVIEW AND FINAL APPROVAL. M/S LN/RC, 4 AYES.**

IV. NEW BUSINESS:

- A. LIBRARY BOARD AD IN ANAHEIM PUBLIC LIBRARY FOUNDATION'S MYSTERY AUTHORS PROGRAM LUNCHEON: The Board will fund an inside cover advertisement for the program.
- B. APL AUDIO DOWNLOAD DEMONSTRATION: Tony Lam and Joe Purtell provided a personalized demonstration for Board Members interested in assistance with downloading eBooks and audio books.

V. INFORMATION

A. CITY LIBRARIAN'S REPORT:

- Audrey shared that there is a vacancy on the Board and the City Clerk is accepting applications.
- The NEA Big Read Kick-off is February 16, 2019. Audrey highlighted the many programs that will be held in conjunction with the Big Read.
- Audrey thanked Tony Lam for spearheading the 2019 NEA Big Read.
- The Bookmobile is currently receiving the wrap. Audrey thanked the Kiwanis Club of Greater Anaheim and the Orange County Community Foundation for their donations to fund the new Bookmobile.
- The Library submitted additional CDBG funding requests for the Central Library Green Space and the Euclid Library Outdoor Programming Space.

- B. BUDGET: Library staff is awaiting the budget target. Staff has submitted requests for funding for pest control, additional staff, and library collection materials.

- C. LEGISLATIVE UPDATE: None.

VI. ACTIVITY REPORTS

- A. STATISTICS: Stan noted that the decline in patron count is most likely a result of the decline in the size of the collection. He also noted that Canyon Hills Library has the best statistics in the system even without the Project ACES program being offered. David stated that the eBook circulation is increasing.
- B. ACTIVITY REPORTS: Audrey highlighted that the majority of the programs in the activity reports are funded by grants.
- C. MONTHLY RECOGNITION OF SUPPORT/CERTIFICATE BY BOARD MEMBERS: None.

VII. BOARD ITEMS

MEMBER ROSE CHEN: None.

MEMBER LINDA NEWBY: Found the meeting very informative.

VICE CHAIR STAN OFETLIE: None.

CHAIR DAVID LAVIGUER: None.

VIII. MISCELLANEOUS

A. NEXT MEETING: The next meeting will be March 11, 2019 at the Heritage Center.

B. ADJOURNMENT: Chair Laviguer adjourned the meeting at 6:12 p.m.