

April 15, 2020
Draft Minutes
ANAHEIM HOUSING & COMMUNITY DEVELOPMENT COMMISSION MEETING
AND PUBLIC HEARING
[Teleconference](#)

PRESENT: Norma Kurtz, Claudia Perez, Linda Adair, Susan Anderson-Gohl, Amelia Castro, Rajni Chawla, Adalgisa Tamayo, Tim Houchen

ABSENT: John Gatti

PUBLIC: None

STAFF:	Deputy Director	Grace Stepter
	Community Investment Manager	Andy Nogal
	Project Manager	Albert Ramirez
	Analyst	Mika Takayasu
	Management Assistant	Michelle Gallardo
	Senior Secretary	Nadia Martinez

I. CALL TO ORDER:

Chairperson Kurtz called the meeting to order at 5:05 p.m.

II. PUBLIC COMMENTS:

None.

III. APPROVAL OF MINUTES:

Commissioner Castro motioned to approve the minutes for the meeting on February 19, 2020 as drafted. Commissioner Adair seconded the motion. Motion carried (6-0-2). Commissioner Tamayo abstained.

IV. ACTION ITEMS:

V. INFORMATIONAL ITEMS:

Grace Stepter provided a general update on how the City is responding to COVID-19 with regard to office closures and temporary measures put in place to continue providing housing services to City residents. The Commission was advised that the goal is to ensure continuity of services while ensuring staff's safety. She further informed the Commission that while offices are closed to the public, staff is continuing to work onsite and remotely to adhere to social distancing orders.

Ms. Stepter informed the Commission that the Section 8 Rental Assistance Program has been impacted in several areas, but continues to provide the same level of service:

- Interim Re-examinations are being prioritized due to change and loss of income.
- Inspections have ceased temporarily, but participants are able to self-certify.
- Permission to waive some administrative processes while telecommuting have been submitted to the Department of Housing and Urban Development.
- Implementation of virtual meetings and document approvals.

Ms. Stepter also advised the Commission that the Affordable Housing Development and Grants Management teams are also telecommuting and rotating shifts onsite while City Hall is closed to the public.

She informed the Commission that as part of the Coronavirus Aid, Relief, and Economic Security Act the City received additional funding:

- CDBG – CV 2.5 million dollars
- ESG – CV 1.2 million dollars
- HOPWA – \$368,235

She stated that programs for use of the funds in the areas of rental assistance; homeless services; Senior Safety Net; small business assistance programs; are being developed. The formal action item will be considered by the Housing and Community Development Commission on April 22, 2020.

Ms. Stepter informed the Commission that the City of Anaheim was the recipient of 39 trailers from the state. The trailers will assist homeless shelters in isolating those afflicted with Coronavirus. In addition, the City has established an additional homeless shelter for women to help with social distancing in congregate housing.

Andy Nogal provided a brief status update on current projects in development: Manchester; Matrix; and El Verano.

VI. COMMISSIONER REPORTS AND COMMENTS:

Commissioner Castro thanked staff for all their work.

Commissioner Chawla asked for a copy of the presentation.

VII. STAFF COMMENTS:

Grace Stepter informed the Commission that a standardized format for providing updates on current and prospective developments is being drafted. It will be implemented to avoid what may appear as repetitive information as projects move along through completion.

Andy Nogal informed staff that a link to the presentation would be included with the agenda.

VIII. ADJOURNMENT:

Chairperson Kurtz adjourned the meeting at 6:07 p.m.

Respectfully submitted,

Nadia Martinez
Secretary to Housing & Community Development Commission