

April 22, 2020
Draft Minutes
ANAHEIM HOUSING & COMMUNITY DEVELOPMENT COMMISSION MEETING
AND PUBLIC HEARING
[Teleconference](#)

PRESENT: Norma Kurtz, Claudia Perez, Linda Adair, Susan Anderson-Gohl, Amelia Castro, Rajni Chawla,

ABSENT: John Gatti, Adalgisa Tamayo, Tim Houchen

PUBLIC: None

STAFF:	Deputy Director	Grace Stepter
	Community Investment Manager	Andy Nogal
	Project Manager	Albert Ramirez
	Analyst	Mika Takayasu
	Management Assistant	Michelle Gallardo
	Senior Secretary	Nadia Martinez

I. CALL TO ORDER:

Chairperson Kurtz called the meeting to order at 5:05 p.m.

II. PUBLIC COMMENTS:

None.

III. APPROVAL OF MINUTES:

Commissioner Perez motioned to approve the minutes for the meeting on April 15, 2020 as drafted. Commissioner Anderson-Gohl seconded the motion. Motion carried (5-0). Commissioner Adair joined the meeting after the vote.

IV. ACTION ITEMS:

Grace Stepter requested that the Housing & Community Development Commission, by Motion, recommend approval of the Substantial Amendment to the FY 2019-2020 Action Plan. The amendment will allocate supplemental Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds from the Coronavirus Aid, Relief, and Economic Security (CARES) Act and un-programmed CDBG funds, totaling \$4,684,447; Approve Policies and Procedures for two new programs, the Microenterprise Business Loan Program and Emergency Rental Assistance Program; designate the Director of Community and Economic Development as the Certifying Official authorized to execute all documents related to the administration, management and implementation of the supplemental CDBG, ESG and HOPWA funding; and provide discretion to the Director or his designee to reallocate funds to eligible activities as deemed necessary to address greatest need.

After a brief question answer session Commissioner Anderson-Gohl motioned to approve the motion as requested. Commissioner Adair seconded the motion. Motion carried (6-0).

V. INFORMATIONAL ITEMS:

None.

VI. COMMISSIONER REPORTS AND COMMENTS:

Commissioner Kurtz provided a brief update on what is happening at the state level amid the Coronavirus Pandemic. She reported that both houses state legislature requested a scale back of bills authored to allow the state to focus on the recovery effort.

Commissioner Perez reminded everyone that the stay-at-home orders are working and encouraged everyone to continue to follow them.

VII. STAFF COMMENTS:

Grace Stepter informed the Commission that through CARES funding, in partnership with the United Way, the City will be providing financial assistance to eligible families. Under this program, \$500 will be provided to assist those experiencing loss of income due to the Coronavirus.

Mika Takayasu informed the Commission that the RFP for Fair Housing Services would be released again to encourage the receipt of more applications and a competitive process in awarding the grant.

Nadia Martinez advised the Commission that there is business for consideration coming in May.

VIII. ADJOURNMENT:

Chairperson Kurtz adjourned the meeting at 6:08 p.m.

Respectfully submitted,

Nadia Martinez
Secretary to Housing & Community Development Commission