

**June 19, 2019
Draft Minutes
ANAHEIM HOUSING & COMMUNITY DEVELOPMENT COMMISSION MEETING
Large Conference Room 10th Floor**

PRESENT: Norma Kurtz, Claudia Perez, Tim Houchen, Amelia Castro, Linda Adair, Adalgisa Tamayo, Rajni Chawla

ABSENT: John Gatti, Susan Anderson-Gohl

PUBLIC: None

STAFF:	Deputy Director	Grace Stepter
	Housing Authority Manager	Kerrin Cardwell
	Community Investment Manager	Andy Nogal
	Project Manager	Albert Ramirez
	Staff Analyst	Mika Takayasu
	Management Assistant	Michelle Gallardo
	Senior Secretary	Nadia Martinez

I. CALL TO ORDER:

Chairperson Kurtz called the meeting to order at 5:08 p.m.

II. PUBLIC COMMENTS:

None.

III. APPROVAL OF MINUTES:

Commissioner Houchen moved to approve the meeting minutes of June 19, 2019 as drafted. Commissioner Adair seconded the motion. Motion carried (5-0). Commissioners Perez arrived after the vote took place.

IV. ACTION ITEMS:

None.

V. INFORMATIONAL ITEMS:

Kerrin Cardwell announced the late summer opening of the Section 8 Rental Assistance Program Waiting List. She explained that currently there are approximately 5,000 applicants on the waiting. She stated that she expects those applicants to be selected from the list within the next three to four months. She further explained that staff is currently arranging to maximize outreach to the public by publicizing the opening in the newspaper, libraries, local non-profit organizations and various other community organizations. Additionally, she

elaborated on the other arrangements are underway to provide assistance to those who need computer/internet access, assistive technology, and bilingual assistance to apply.

Andy Nogal provided an overview of Affordable Housing projects in progress and in the pipeline.

Grace Stepter informed the Commission that Council adopted a new ordinance reviewed by the Planning Commission in collaboration with the Community and Economic Development and Planning Departments. The adopted ordinance allows changes in land usage to develop Permanent Supportive Housing.

Albert Ramirez, Mika Takayasu and Michelle Gallardo shared a presentation explaining the process to create and submit the HUD required documents: Consolidated Plan, Regional Analysis of Impediments, and Annual Action Plan.

VI. COMMISSIONER REPORTS AND COMMENTS:

Commissioners Tamayo and Kurtz requested to add an item for discussion to the agenda for the meeting of June 17, 2019 regarding rent affordability.

Chairperson Kurtz thanked staff for holding a meeting to provide updates on the projects underway in Community Development. She also encourage the Commissioners to attend the upcoming Census community meeting.

Commissioner Houchen asked how the determination is made for the type of housing assistance a client receives when coming in through a homeless service provider referral. Grace Stepter informed him that the service provider determines what type of assistance the client needs.

Commissioner Perez thanked staff and offered support for the EconoLodge Motel project.

VII. STAFF COMMENTS:

Grace Stepter advised the Commission that staff intends to hold HCDC Meeting more frequently.

VIII. ADJOURNMENT:

Chairperson Kurtz adjourned the meeting at 6:44 p.m.

Respectfully submitted,

Nadia Martinez

Secretary to Housing & Community Development Commission