

## NOMINATION PAPERS

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### INSTRUCTIONS

Nomination papers shall only be issued to registered voters residing in the City of Anaheim within the respective districts in which the election is to be held (1, 3, 4, and 5). The nomination period is July 18, 2016 through August 12, 2016 between the hours of 8:00 a.m. and 5:00 p.m.

**A word of caution: *FILE EARLY!*** It is not advisable to wait until the last day of the Nomination Period to file your Nomination Paper; signatures will need to be verified with the Orange County Registrar of Voters and can take up to 48 hours.

### FILING FEE

There is a \$25 City of Anaheim filing fee which must be paid when filing nomination paper. Please contact the City Clerk for an in-lieu of filing fee petition, if you wish to waive this requirement. (*AMC §1.12.090*)

### WHO MAY CIRCULATE NOMINATION PAPERS

The nominee or any other person 18 years of age may circulate a nomination paper.

### AFFIDAVIT OF CIRCULATOR

Each nomination paper shall have an affidavit of the person who circulated the nomination paper, which provides that the circulator witnessed all signatures of the persons whose names they claim to be.

### NUMBER OF SIGNATURES REQUIRED

Not less than twenty (20) nor more than thirty (30) signatures of registered voters residing in the City of Anaheim **and** within the candidate's district may be submitted. A candidate may sign his/her own nomination paper. **A word of caution:** It is advisable to get thirty (30) signatures to cover for any signatures that may be invalidated.

If the nomination paper is determined to be insufficient or does not contain the minimum number of valid signatures, one supplemental petition may be issued to collect additional signatures.

## **NOMINATION PAPERS**

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### **NOMINATION SIGNATURES**

No voter may sign more than one nomination paper for the same office. In the event this should happen, the voter's signature shall count only on the first nomination paper filed that contains his/her signature. Persons signing nomination papers should sign their name as they are registered. Each voter must sign and print his/her name on the nomination paper in the presence of the circulator.

Nomination papers may be publicly viewed, but not copied. It is the practice of this office to redact signatures prior to public review, if requested.

### **AFFIDAVIT OF NOMINEE**

The Affidavit of Nominee is the official document in which the candidate indicates how his/her name and ballot designation is to appear on the ballot. The candidate further declares, if elected, he/she will accept the nomination. It is to be completed and filed at the time all other nomination papers are filed. Please be sure to read it carefully and print or type the required information.

### **BALLOT DESIGNATION**

A candidate may request an occupation designation to appear on the ballot. Incumbents may use "Incumbent" or "City Council Member." Non-office holders may use no more than three words designating their current principal profession, vocation or occupation. No title or degree may appear either before or after the candidate's name.

A Candidate, who requests a ballot designation to appear on the ballot, must file the enclosed **Ballot Designation Worksheet**. (*EC §13107.3*)

### **ORDER OF NAMES ON BALLOT**

On August 18, 2016, the Secretary of State shall conduct a random drawing of letters from the alphabet to be used in determining the order of candidates on the ballot. Upon receipt of the results of the drawing, the City Clerk will notify all candidates of the results. This same order will be used in the voters' pamphlet for those candidates filing a Candidate Statement.

## NOMINATION PAPERS

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### ITEMS TO BE RETURNED WHEN FILING FOR OFFICE

- (1) Nomination Paper (required)
- (2) Ballot Designation Worksheet (required, if requesting a ballot designation)
- (3) Filing Fee of \$25, payable to the City of Anaheim (required)
- (4) Candidate's Statement (optional)
  - Statement on a USB flash drive (provided by City Clerk) in Word format, along with a hard copy signed by candidate
- (5) Deposit of \$1,666, if Candidate Statement filed (See Item No. 4)
- (6) Form 700 - Statement of Economic Interest (required)
- (7) Code of Fair Campaign Practices (optional)
- (8) Copy of Statement of Responsibility for Temporary Political Signs

### WHERE TO FILE

City Clerk's Office, Anaheim City Hall, 200 S. Anaheim Blvd., Anaheim, California 92805, **NO LATER THAN August 12, 2016 at 5:00 P.M.**

City Hall is open 8:00 a.m. to 5:00 p.m. Monday through Friday.  
Telephone: (714) 765-5166

# NOMINATION PAPER

<b>OFFICIAL FILING FORM</b>
City Clerk or Deputy City Clerk
Date

We, the undersigned voters, hereby nominate \_\_\_\_\_  
 for the office of \_\_\_\_\_  
 for the City of **ANAHEIM**  
 to be voted for at the **GENERAL MUNICIPAL ELECTION**  
 to be held on Tuesday, **NOVEMBER 8, 2016**

	Sign Name	Residence Address	For Official Use
<b>1</b>	_____ Print Name		
<b>2</b>	_____ Print Name		
<b>3</b>	_____ Print Name		
<b>4</b>	_____ Print Name		
<b>5</b>	_____ Print Name		
<b>6</b>	_____ Print Name		
<b>7</b>	_____ Print Name		
<b>8</b>	_____ Print Name		
<b>9</b>	_____ Print Name		
<b>10</b>	_____ Print Name		

SAMPLE

Public access to this document shall be limited to viewing the document only. The election official may not copy or distribute copies of documents that contain signatures of voters. (E.C. Section 17100)  
 A candidate shall not file nomination papers for more than one municipal office or term of office for the same municipality in the same election. (E.C. 10220.5)

	Sign Name	Residence Address	For Official Use
11	Print Name		
12	Print Name		
13	Print Name		
14	Print Name		
15	Print Name		
16	Print Name		
17	Print Name		
18	Print Name		
19	Print Name		
20	Print Name		
21	Print Name		
22	Print Name		
23	Print Name		
24	Print Name		
25	Print Name		
26	Print Name		
27	Print Name		

SAMPLE

28	Sign Name	Residence Address	For Official Use
	Print Name		
29	Sign Name	Residence Address	
	Print Name		
30	Sign Name	Residence Address	
	Print Name		

## DECLARATION OF CIRCULATOR

(on next page)

(Only 1 person who is 18 years of age or older  
may circulate a municipal nomination paper, per Election Code Sections 104, 10220, 10222)

SAMPLE

## AFFIDAVIT OF NOMINEE AND OATH OF AFFIRMATION OF ALLEGIANCE

(on next page)

(A candidate may sign his or her own nomination paper)

### CANDIDATE'S PERSONAL INFORMATION

.....  
Candidate's name

.....  
Day Phone

.....  
Candidate's Residence Address

.....  
Evening Phone

.....  
Mailing Address (if different than above)

.....  
Fax

.....  
City

.....  
State

.....  
Zip

.....  
Email Address

# DECLARATION OF CIRCULATOR

Any person that is 18 years of age or older may circulate a nomination paper. (Only 1 circulator may circulate this nomination paper).  
(Do NOT type this section. It **MUST** be filled out in your own handwriting.)

I, \_\_\_\_\_, solemnly swear (or affirm) all of the following:  
(print name)

1. That I am 18 years of age or older.
2. That my residence address, including street and number, is \_\_\_\_\_, (if no street or number exists, a designation of my residence adequate to readily ascertain its location is \_\_\_\_\_)
3. That the signatures on this nomination paper were obtained between the dates of \_\_\_\_\_ and \_\_\_\_\_; that I circulated this petition and I saw the signatures on this section of the nomination papers being written; and that, to the best of my information and belief, each signature is the genuine signature of the person whose name it purports to be.

I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed by me at \_\_\_\_\_, on \_\_\_\_\_.  
(place) (date)

(Election Code §§ 102, 104, 10220, 10222, 10226)

(Signature of Circulator)

# AFFIDAVIT OF NOMINEE AND OATH OR AFFIRMATION OF ALLEGIANCE

State of California }  
County of \_\_\_\_\_ } ss.

\_\_\_\_\_ (Print Name of Nominee)

being duly sworn, says that he or she is the above-named nominee for the office of: \_\_\_\_\_ (Print Name of Office)

that he or she will accept the office in the event of his or her election, that he or she desires his or her name to appear on the ballot as follows: \_\_\_\_\_  
Name & Occupation as it will appear on Official Ballot & in Voter Pamphlet:

\_\_\_\_\_ (Print Name in ALL CAPS as you want it to appear on the ballot (no title or degree is allowed before or after your name)\*\*)

and that he or she desires the following designation\* to appear on the ballot under his or her name: \_\_\_\_\_  
 Male  Female (Print Designation as it will appear on the ballot)\*

and that his or her residence address is: \_\_\_\_\_ (Print residence address as provided by affiant)

I, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed by me at \_\_\_\_\_, on \_\_\_\_\_.  
(place) (date)

(Election Code §§ 200, 10223, 10226, CA Constitution Article XX, § 3)

(Signature of Candidate)

## \* BALLOT DESIGNATION REQUIREMENTS

\* At the option of the candidate, **ONLY ONE** of the following designations may be used:

1. Words designating the elective city, county, district, state or federal office which the candidate holds at the time of filing the nomination papers to which he or she was elected by vote of the people, or to which he or she was appointed, in the case of a superior or municipal court judge.
2. The word "Incumbent" (*without any other word(s)*) if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers, and was elected to that office by a vote of the people, or in the case of a superior or municipal court judge, was appointed to that office.
3. No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the U.S. at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word. The use of the word "Retired" by itself or as a prefix is acceptable, but not after any other word or words (e.g. "Retired" and "Retired Army Officer" is permissible; "U.S.M.C., Retired" is not).
4. The phrase "Appointed Incumbent" if the candidate holds office by virtue of appointment, but may not use the unmodified word "Incumbent".

No candidate shall assume a designation which would mislead the voters.

(Election Code 13107, 13107.5)

\*\* No title or degree shall appear on the same line on a ballot as a candidate's name, either before or after the candidate's name. (Election Code 13106)