

BID #7322 – SPECIFICATION #1

ANAHEIM CONVENTION CENTER REPAIRS: ROLL UP AND PEDESTRIAN DOORS SPECIFICATIONS and SCOPE OF WORK

A. GENERAL:

1. City of Anaheim (City) requires the services of a qualified contractor to furnish the required materials and labor associated with the repair services for roll-up and pedestrian doors, required herein, at the Anaheim Convention Center.
2. City is seeking to award a single contract for these services based on the requirements contained herein and the total of the PRICE SHEET.

B. BIDDER'S QUALIFICATIONS:

1. Review the specifications thoroughly and be familiar with the requirements contained herein.
2. Submit, with the bid, a copy of your company's valid State of California D28 Contractor's license.
3. Contractor is to show proof of City Business License and Certificate of Insurance prior to commencement of work
4. Be capable of providing the services on an as-needed basis within the RESPONSE TIMES after receipt of order.

C. PROJECT DURATION AND WORK DELAYS:

1. Based on the date that the notice to proceed is issued, work must be completed in a timely manner.
2. Note that force majeure applies only when delays are clearly beyond the control of or could not have been anticipated by Contractor. City will grant an extension in time equivalent to the exact number of working days that were caused by the force majeure incident(s).

D. WORK DONE BY OTHERS:

1. Awarded contractor must submit a list of subcontractors that may be performing any work as described herein to City representative.
2. Notify, City representative, of any changes in subcontractors.

E. ENVIRONMENTAL REQUIREMENTS:

1. Comply with all current applicable local, state, and federal regulations and requirements.
2. Transport, store, apply, and dispose of all hazardous materials as required by law.
3. Supply, if necessary, a trash container, for non-hazardous materials only.
4. Remove from the work site and properly dispose of all spent materials, hazardous materials, debris, and the like on a daily basis. Do NOT accumulate waste materials unless City representative otherwise allows.
5. Notify City representative immediately upon discovery or suspicion of any hazardous materials.

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F. SAFETY:

1. Ensure that all applicable safety standards are enforced at all times.
2. Maintain clear access to all entries and exits.
3. The building may be occupied during Contractor's work hours.

G. SECURITY:

1. Provide temporary security barrier for the work site, to secure all equipment and materials and discourage theft, vandalism, and unauthorized entry by the public.
2. Do not admit any person into the work areas who is not an employee of City, Contractor, or designated subcontractor.
3. Wear identification at all times, which shall be furnished by the Contractor.

H. DAMAGES:

1. Protect materials, products, and facilities against damage at all times during project.
2. Affect repairs, at Contractor's sole expense, for Contractor-attributed damages within 3 days; contractor's failure to make repairs with time allowance, may cause City to affect repairs and invoice the Contractor or deduct from any Contractor invoices due, the repair costs.

I. INDUSTRY STANDARDS AND APPLICABLE DOCUMENTS:

1. Ensure that all equipment, materials, and supplies meet or better all applicable industry standards.
2. Perform all services according to all applicable promulgated legal requirements including without limitation: Federal, State of California, local, and City of Anaheim requirements.

J. MATERIALS:

1. All replacement materials must be approved by the Convention Center before installation.
2. Furnish only the materials and supplies that meet or better all applicable specifications of the items being repaired.
3. Furnish all other components required to complete the services.
4. Provide contractor's cost plus percentage stated in the PRICE SHEET at the time the service is rendered; note that costs must include sales tax.
5. Include the cost of consumables, such as screws, washers, caulking, etc. necessary to complete the requirements of the given jobs.

K. SITE CONDITIONS:

1. Note that any given site's conditions will vary from location to location within the facility, but generally the areas may be occupied by City employees and the Public.
2. Ensure that accurate site assessments are made prior to affecting any required repairs.

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L. RESPONSE TIMES:

1. GENERAL:

- A) Note that the services are for emergency, urgency, and routine repair requests, not maintenance requests, and response times must be adhered. City anticipates that emergency repairs will occur periodically, urgency repairs are the norm, routine repairs will occur periodically.
- B) Notify, immediately, City representative of issues that prevent responding by the time required.

2. EMERGENCY:

- A) Note that Emergency means damaged or broken item that prevents the building from being secured.
- B) Respond, be at the work site, within three (3) hours of notification, 24/7/365.

3.

ROUTINE:

- A) Note that Routine means damaged or broken item that does not prevent the building from being secured, and is not impacting normal operations.
- B) Respond, be at work site, within five (5) hours of notification, generally Monday through Friday, 7:00 a.m. to 4:00 p.m.

M. SCOPE OF WORK:

1. Take all necessary field measurements to ensure that the to-be-repaired item will properly fit.
2. Remove and properly dispose of any to-be-replaced products.
3. Prepare, patch, and reinforce, if necessary, the installation area to be repaired or to receive the new product.
4. Install or repair products according to the manufacturer's specifications; use appropriate fasteners for the install site.
5. Fit products, as necessary, to provide a professional looking product that appears to be factory finished.
6. Ensure that installed or repaired products fit and operate according to manufacturer's specifications.
7. All work will be inspected by the Convention Center Facility Maintenance Manager and/or his designated representative(s). Any discrepancies or corrections will be made by the Contractor at no additional expense to the Convention Center.

N. WARRANTY

1. Note that the warranty period begins after the final inspection and City's acceptance of the work.
2. Provide everything necessary including but not limited to: labor, material, and equipment to replace or repair any defective installation and or manufacturer's defect within one year from completion at no additional cost to the City.
3. Respond within three business days to emergency in-warranty repairs and within ten business days to routine in-warranty repairs.

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O. QUANTITIES:

1. Note that the quantities are estimated and hypothetical and are used to evaluate the bid results; the actual quantities used will vary significantly for a given repair, in both material and labor requirements; therefore, City does not guarantee or imply that any amounts will be required.
2. Note that it is the bidder's sole responsibility to ensure that they have accurately determined everything necessary to complete a given repair.
3. Note that City will authorize the work to be done on a case-by-case basis and only the authorized work is to be done and only the completed and approved work will be billable at the prices set forth in the PRICE SHEET.

P. PRICING:

1. GENERAL:

- A) Include, in the UNIT PRICES, all costs such as freight and handling; sales taxes are in addition.
- B) Note that prevailing wages are not required for these services under this procurement.

2. MATERIALS:

- A) All applicable MATERIAL COSTS will be at contractor costs plus the indicated markup percentage indicated in the PRICE SHEET below.
- B) Provide evidence of purchased costs for materials exceeding \$1000.00, including sales tax, per repair.

3. FEES:

- A) All applicable governmental oversight fees, disposal fees, and the like will be at contractor costs only.
- B) Time may be charged only for fees that require additional performance, such as: disposing of spent material to the appropriate waste management point.

4. TRIP CHARGE:

- A) Any applicable trip charges must be per day, per job and must be stated as a lump sum.
- B) Trip charges are not permitted for additional trips for the same job on the same day.
- C) No fuel surcharges will be allowed in addition to any trip charges or other charges.

5. SERVICE CHARGE (minimum):

- A) Any applicable service charges (minimum) must be per day, per job and stated in minimum number of hours.
- B) Service charges are not permitted once the minimum number of hours have been met or exceeded.
- C) The effective hourly rate will be charged and the service charge will not be permitted.