

City of Anaheim Interdepartmental Plan Review Matrix - Building Division Submittals

Updated: 1/5/2011



TYPE OF WORK

TYPE OF WORK	Total sets of plans required (+)			Building Division (714) 765-5153	Planning Department (714) 765-5139	Fire Department (714) 765-4040	Traffic Engineering (714) 765-5183	P.W. Development Services (714) 765-5176	Public Works Operations (714) 765-6860	Telecom-Utilities (714) 765-5156	Electrical Engineering-Utilities (714) 765-5156	Water Engineering-Utilities (714) 765-5196	Neighborhood Preservation (714) 765-4340	Addressing (Planning Technology) (714) 765-5153 x5768
	Complete sets of plans	Partial sets of plans ¹												
Accessory Building (shed, playhouse, etc.)	3	(2 1)		X	X			X ²					X	
Antenna Cell Sites	4	(2 2)		X	X	X	X ³	X ³		X	X		X	*
Block Walls/Columns (Over the counter OK) ¹⁴	2	(2 0)		X	X								*	
Change of Use (T.I. or Change in Occupancy Type)	4	(2 2)		X	X	X ⁴	X ⁵	X ⁵			X	*	*	
Demolition	3	(2 1)		X	X			X			X	*	*	*
Foundation Only	3	(2 1)		X	X			X			X	*	*	
Light/Flag Poles	2	(2 0)		X	X								*	
Mixed-Use Structures	4	(2 2)		X	X	X	X	X	X		X	*	X	X
New Commercial Construction	4	(2 2)		X	X	X	X	X	X		X	*	X	X
New Residential Construction	4	(2 2)		X	X	X	X	X	X		X	*	X	X
Non-Residential Addition	4	(2 2)		X	X	X	X	X	X		X	*	X	
P.V. Systems (Solar Panels)	2	(2 0)		X	X	X ¹⁸							*	
Patio Cover (Over the counter if standard)	2	(2 0)		X	X						X ¹⁶		*	
Pools (Over the counter ok)	2	(2 1)		X	X						X ¹⁶	X ¹³	*	
Repair (Fire, Car, Water damage, etc.)	4	(2 2)		X	X		X	X			X ⁸	* ⁸	*	
Relocation of Building	4	(2 2)		X	X	X	X	X	X				X	X
Residential Addition	4	(2 2)		X	X	X ⁹	X ¹⁰	X ⁶	X ¹⁵		X ⁷	X ⁷	X	
Residential Remodel	2	(2 0)		X	X	X ⁹							*EX	
Retaining Walls	2	(2 0)		X	X			X ¹²					*	
Seismic Upgrade	2	(2 0)		X									*	
Signs (Wall Signs: Over the counter OK)	2	(2 0)		X	X								*	
Spray Booths	2	(2 0)		X	X	X								
Storage Racks	2	(2 0)		X		X								
Tenant Improvement	2	(2 0)		X	X	X ¹¹					X		*	X
Tract Housing	4	(2 2)		X	X	X	X	X	X		X	X		X
Trash Enclosures/ Healy Tank Enclosures	3	(2 1)		X	X				X			X	X	

LEGEND

x = Plan Review required

*** = Notification required**

¹ Partial sets of plans: To only exclude mechanical, electrical, and plumbing sheets if applicable.

² Review when on slope

³ Review when freestanding

⁴ Review when "A" and "H" occupancy

⁵ Review for development impact fees

⁶ Review when on hillside

⁷ Site plan approval required

⁸ Notification when meter damaged

⁹ Review when combined area > 3,600 ft²

¹⁰ Review when new garage proposed

¹¹ Review all **except** low-rise offices without "A" occ.

¹² Location shown on grading plan and approved by P.W.

¹³ Verify backflow device

¹⁴ No plans required if per City specifications

¹⁵ If adding a second unit

¹⁶ Review not required if underground utility services

¹⁷ Planning or Plans Examiner to determine if review is required. (Areas with liquifaction)

¹⁸ Commercial PV review only

EX Exterior Only

H.D. Work within Historical Districts subject to Neighborhood Preservation review and approval

(+) Plus one more set for expedited