

**CITY OF ANAHEIM  
PLANNING DEPARTMENT  
BUILDING DIVISION**

**BUILDING PERMIT APPLICATION**

**DATE:** \_\_\_\_\_

**PROJECT ADDRESS:** \_\_\_\_\_

**DESCRIBE WORK TO BE DONE:** \_\_\_\_\_

**VALUATION OF PROJECT \$:** \_\_\_\_\_

<p><b>APPLICANT:</b> Name: _____</p> <p><b>I am the:</b></p> <p><input type="checkbox"/> Property Owner</p> <p><input type="checkbox"/> Contractor*</p> <p>Employee of*:</p> <p style="padding-left: 40px;"><input type="checkbox"/> Owner <input type="checkbox"/> Contractor</p> <p><i>*Verification of Worker's Comp. Required (including Carrier, Policy # and Expiration Date, Name and Phone Number of Agent)</i></p>	<p><b>PROPERTY OWNER:</b> Name: _____</p> <p>Address: _____</p> <p>Phone Number: _____</p> <p>E-mail: _____</p>
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<b>CONTRACTOR/ARCHITECT/ENGINEER:</b>	
Co. Name: _____	City License # : _____
Address: _____	State License or Registration #: _____
City: _____	State, Zip: _____
Phone Number: _____	E-mail: _____

<b>WORKER'S COMPENSATION CERTIFICATE:</b>	
Policy Carrier: _____	Policy #: _____
Expiration Date: _____	Agent Name: _____
Agent Name: _____	Agent Phone Number: _____
<input type="checkbox"/> Exempt, No Employees	

Minimum Permit Fee	\$136.73
Supplemental Permit Fee	\$34.20
Plan Check Service (per hour)	\$172.39
Zoning Plan Check Fee (Residential)	\$136.00
Zoning Plan Check Fee (Non-Residential)	\$181.10
California Building Standards Commission Fee (for each \$25,000 in valuation)	\$1.00

**Complete fee information is available at [www.anaheim.net/building](http://www.anaheim.net/building).**

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ROOM ADDITION	BLOCKWALL / RETAINING WALL / PILASTERS
Room Addition: _____ Sq. ft. Garage: _____ Sq. ft. Balcony: _____ Sq. ft. Deck Area: _____ Sq. ft. Covered Porch: _____ Sq. ft. Carport: _____ Sq. ft.	_____ Linear feet of Block wall ≤ 6' high _____ Linear feet of Block wall > 6' high _____ Linear feet of Retaining Wall ≤ 6' high _____ Linear feet of Retaining Wall > 6' high _____ Pilasters <i>Detail plans are available at the Building Division counter for masonry garden walls, pilasters, and retaining walls up to 6' high. Any design other than City plans require wet stamp and signature of licensed engineer/architect.</i>

RE-ROOFING	PATIO
Proposed Roofing Material: _____ ICBO/ICC Report #: _____ of roofing material. Amount of Squares: _____ <i>Structural analysis by a licensed architect/engineer required if material is 6 lbs. or over per sq. ft.</i> <b>Complete cool roof checklist on back side as required.</b> Re-roof Self-Certification Program	Standard Design: _____ Custom Design: _____ Enclosed Patio: _____

Demolition: _____ Sq. ft. Skylight: _____ Sq. ft. Fire place <input type="checkbox"/> Factory Built <input type="checkbox"/> Masonry Flag/Light Pole   Height: _____ Stucco _____ Sq. ft.   Drywall _____ Sq. ft.	Storage Racks: _____ Linear feet of Storage Rack < 12' high _____ Linear feet of Storage Rack > 12' high  Photovoltaic System: _____
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**Please note: Failure to supply all required information for your project may result in rejection of application.**

**MAXIMUM CREDIT CARD TRANSACTION IS \$2,000**

**\*Depositors Trust Fund (DTF)** for unique or complex items: The Building Official may require a specific amount into a Building Division Depositor's Trust Fund account in accordance with Resolution 2008-110.

1. Where plans are incomplete or changed so as to require additional plan checking, an additional plan check fee shall be charged at the rate established by the Building Official.
2. Express Plan Review Service is optional for applicant whose schedule will not allow the use of the normal plan check turnaround times and offered only for Building Division related disciplines; i.e., building, electrical, plumbing and mechanical.

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**CHECKLIST FOR SELF-EXEMPTION FROM  
NPDES RELATED STORM WATER INSPECTION REQUIREMENTS**

Please fill in the following boxes based on the activities that will be performed on site during the term of the building permit for which you are applying.

**There will be no:**

- Soil Movement (i.e. earthwork, excavation, etc.).
- Uncovered materials (dirt, sand, fertilizer, etc.) that could be carried offsite by wind or rain.
- Exterior mixing of cementaceous products onsite (concrete, mortar, stucco, etc.).

If all three boxes are checked, the applicant is exempt from NPDES related storm water inspection requirements.

**CHECKLIST FOR NON-RESIDENTIAL COOL ROOFS**

**If the answers to Questions 1, 2, and 3 are YES, then a Cool Roof is REQUIRED.**

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 1. Is the permit for re-roofing a NON-RESIDENTIAL building?   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Is the permit for re-roofing a LOW-SLOPE (less than 2:12 pitch) roof?  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Is the permit for re-roofing MORE THAN 2,000 SQ. FT. over conditioned floor space or more than 50% of the total conditioned floor space? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

**Exceptions: If ALL statements A-E are TRUE, than a Cool Roof is NOT REQUIRED.**

**For Rock and Gravel Roofs:**

- |   |                               |                                |
|---|-------------------------------|--------------------------------|
| A. The existing roof is a rock or gravel surface.   | <input type="checkbox"/> TRUE | <input type="checkbox"/> FALSE |
| B. The new roof will be a rock or gravel surface.   | <input type="checkbox"/> TRUE | <input type="checkbox"/> FALSE |
| C. There will be no removal of existing layers of roof coverings of more than 50% of the roof or more than 2,000 square feet of the roof, whichever is less.                  | <input type="checkbox"/> TRUE | <input type="checkbox"/> FALSE |
| D. There will be no recoating with a liquid applied coating.  | <input type="checkbox"/> TRUE | <input type="checkbox"/> FALSE |
| E. There will be no installation of a recover board, rigid insulation or other rigid smooth substrate to separate and protect the new roof recovering from the existing roof. | <input type="checkbox"/> TRUE | <input type="checkbox"/> FALSE |