

ANAHEIM



BUILDING DIVISION

SINGLE-FAMILY DWELLING OR DUPLEX SUBMITTAL REQUIREMENTS

Number of sets of plans and other information required for initial submittal:

- Four (4) sets of architectural/structural plans:
 - Two (2) complete sets and two (2) partial sets
 - Partial sets to include title sheet, site plan, floorplan, and landscaping plan.
- One (1) set of energy calculations signed by the preparer, and one set of structural calculations wet-stamped and wet-signed by the engineer/architect who prepares it.
- One (1) set of plan and calculations for prefabricated trusses if used.
- One copy of soils report if foundation design does not conform to code values stipulated in Table 1804.2, Section 1804.2, and 1805.4.2.

Note: At permit issuance, three sets of plans (one of them is for the County Assessor's office and may be of architectural sheets only), one set of structural and energy calculations, and two copies of soils reports are required. All plans and calculations, if any, shall be signed and stamped by the responsible professional, or signed by a designer if conventional framing is used. Electronic signatures are acceptable.

Grading plans are reviewed by the Development Services Section of the Public Works Department. Visit www.anaheim.net for their submittal requirements.

Plans, drawn on 18" X 24" or larger paper, shall include the following:

1. Address and legal description of the property; owner's name, address, and phone number.
2. Site plan showing the location of building/addition in relation to property lines, and any other existing structure(s), i.e. pool, shed, etc. A licensed survey is required if the new building/addition is located within one foot of the zoning code-required setback.
3. Dimensioned floor plans showing room layout/use, windows, doors, smoke detectors, light fixtures, and electrical switches and outlet locations. For room additions, provide existing building floor plan and the size and location of the existing window that adjoins the proposed addition. Use different legends for new versus existing construction.
4. Roof plan with roofing material specified and roof pitch called out.
5. Building elevations and at least one longitudinal and one transverse building section.
6. On floor plans, show location of electrical outlets, plumbing fixtures, and mechanical units if used. For room additions, show method of providing heat to the addition. (Fireplace only is not an acceptable method of heating.)
7. Energy compliance forms CF-1R and MF-1R shall be made a part of the plan.
8. Structural foundation plan showing slab and footings. Provide foundation details and cross-reference them to the foundation plan.
9. Structural floor and roof framing plans showing floor/roof/ceiling member sizes and direction of span. Provide structural details and cross-reference them to floor and roof framing plans.
10. On foundation and floor framing plans, clearly show braced wall panels, its construction, nailing, and hold-down sizes.