

Class Code: E57 + E67

CITY OF ANAHEIM

Class Specification

Classification:

LANDSCAPE DESIGNER I/II

Definition: Under minimal supervision, to perform responsible and complex landscape drafting and park construction design work; inspect park construction for design and structure; and review contract plans and specifications.

Distinguishing Characteristics:

Landscape Designer I: Positions in this classification perform at the entry level of the Landscape Designer job series. They include employees who have limited or no related experience but will progress quickly toward performing the full range of duties of the Landscape Designer II. Working under close supervision in a training mode, assignments are routine and repetitive in nature. Decisions are made within established procedural frameworks.

Landscape Designer II: Positions in this classification perform at the journey level of the Landscape Designer job series. They include employees who have substantial and directly related or prior occupational experience and perform the full range of duties assigned to the position. They work under moderate supervision with only guidance, instruction or assistance, frequently in the absence of a supervisor. Work is normally reviewed only upon completion and for overall results. This class is flexibly staffed and is normally filled by advancement from the I level or when filled from the outside, requires prior work experience.

Typical Duties:

Landscape Designer I:

Assists in activities described below under Landscape Designer II while in a training capacity.

Landscape Designer II:

Makes field surveys to acquire basic data for studies or for plan preparation.

Estimates cost of labor and materials for various parks projects.

Prepares layout and grade setting for new construction projects.

Inspects completed and in-progress work for design and structure.

Assists with identifying projects for resource allocation plan.

Designs and assists in the selection of play and recreation equipment.

Researches materials and methods useful in park construction.

Assists in preparation of contract specifications and provides technical information for requests for proposals for all phases of park construction.

Designs and prepares working drawings for park facilities.

Prepares landscape renderings and graphics.

Assist in the review of contracts documents including plans and specifications.

Designs and modifies sprinkler and irrigation systems for all parks and public facilities.

Prepares "as-built" construction drawings for existing park facilities on an as needed basis.

Prepares materials lists and specifications; and provides technical advice and guidance.

Attends staff meetings.

Performs other job related duties as required.

Minimum Requirements:

Landscape Designer I:

Desirable Experience: High school drafting, preferably with some landscape design experience.

Knowledge of: Elementary principles of landscape construction and design.

Map drafting; principles and practices of surveying; landscape maintenance; principles of water and electrical power conservation; landscape materials including plants, irrigation, recreation and lighting equipment.

Ability to: Understand oral and written instructions; learn to perform the journey-level skills required of the II level; interpret and explain maps, plans and property descriptions; establish and maintain effective working relationships with supervisors, other employees and the public; prepare irrigation, grading, architectural, landscape planting, electrical and play equipment plans and specifications; develop graphic presentations.

Landscape Designer II:

Experience: Equivalent to journey level landscape architectural drafting, with experience in landscape design and park facilities construction.

Knowledge of: Problems and elementary principles of landscape construction and design; map drafting; principles and practices of surveying; landscape maintenance; principles of water and electrical power conservation; landscape materials including plants, irrigation, recreation, and lighting equipment.

Ability to: Conducting field inspections and investigations on construction projects; interpret and explain maps, plans, and property descriptions; understand oral and written instructions; establish and maintain effective working relationships with supervisors, other employees, and the public; prepare irrigation, grading, architectural, landscape planting, electrical, and play equipment plans and specifications; develop graphic presentations.

License Requirement: Possession of or ability to obtain a valid Class 3 California Driver's License by date of appointment in order to perform field related duties.

Supervision Received: Works under technical supervision of the Park Planner or Capital Projects Coordinator who gives general directions, periodically reviews work in progress and completed work.

NOTE: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

Former Job Class - Landscape Aide  
Former Job Class - Landscape Designer, 9/90  
10/1/84 - Revised R. Andersen & Assoc.  
11/90 - Revised - P. Saldivar/C. Harris  
Unit-AMEA General  
Doc: CS1029