

Class Code: E38
City of Anaheim
Class Specification

Classification:
Vehicle Technician I

DEFINITION: Under close supervision, perform routine services, automobiles, trucks and motorized equipment.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS:

Pumps gasoline; changes oil, filters, hoses and belts.
Checks and changes fluids in transmissions, differentials and other gear boxes.
Performs a thorough routine check of each vehicle and reports malfunctions to mechanics.
Lubricates automobiles and light equipment.
Makes road calls and transports vehicles.
Repairs and replaces automobile and truck tires.
Performs related duties as required.
Monitors fuel tank levels.
Prepares simple reports.
Performs shop clean up.
Operates 2,000-gallon fuel tanker.
Performs related duties as required

MINIMUM REQUIREMENTS:

Experience in: Servicing automobiles, trucks and construction equipment.

Knowledge of: Basic mechanical principles, split rim tire repair, and basic auto shop safety rules.

Ability to: Perform simple arithmetic, use basic mechanics tools and service automobiles and light equipment; establish and maintain effective working relationships with those contacted in the course of work.

License and/or Certification Required: Possession of a valid Class California Driver's License.

Physical Requirements: Walk, stand, use both hands and arms, bend and lift up to 100 pounds and learn applicable safety requirements.

Supervision Received: Works under technical supervision of a Fleet Supervisor who gives general directions and periodically reviews work in progress and completed.

Career Ladder Information: Experience in this class may serve to meet minimum requirements for promotion to Vehicle Technician II.

FLSA Designation: Non-exempt

NOTE: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

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Revised 3/86 - M. Nash & Company
Revised 9/88 - L. Harvey
Revised 6/98 - V. Kilmurray
Revised 08/01 - V. Kilmurray
Former Job Class - Automotive and Equipment Service Worker
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