

Class Code: 549  
CITY OF ANAHEIM  
Class Specification

Classification  
ELECTRIC METER SUPERVISOR

**DEFINITION:** Under minimal supervision directs the work of Electric Meter Technicians and participates in the work of installing, testing, and repairing electric meters.

**EXAMPLES OF ESSENTIAL JOB FUNCTIONS:**

Plans for and supervises the installation and testing of electric meters and metering installations.

Trains Electric Meter Technicians and others in meter testing, repair and installation.

Maintains meter inventory and records.

Inspects new meters and transformer metering installations.

Plans and schedules routine and new meter installation testing programs.

Analyzes and computes customer loads on high bill complaints.

Reviews meter panel blue prints submitted by switchboard manufacturers.

Performs related duties as required.

**MINIMUM REQUIREMENTS:**

**Experience:** Journey level experience as an Electric Meter Technician.

**Knowledge of:** Mathematics through trigonometry, principles of electrical and electronic theory and physics; methods of testing and installing metering equipment; transformer theory and supervisory skills.

**Skill in:** Applying mathematical and electrical theory to calculate metering information and training and directing the work of others.

**License and/or Certification Required:** Class III California Driver's License.

**Physical Requirements:**

**Supervision Received:** Works under administrative direction of the Electrical General Supervisor.

**Supervision Exercised:** Directs work of Electric Meter Technicians and periodically reviews work, does not hire or discipline.

**Career Ladder Information:** Experience in this class may meet requirements for promotion to Electrical General Supervisor.

NOTE: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities and skills required of personnel so classified. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

3/86 - NASH  
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