

**CITY OF ANAHEIM
CLASS SPECIFICATION**

TITLE CODE: 372

CLASSIFICATION: Motorcycle Technician

DEPARTMENT: Public Works

CLASS DEFINITION: Under minimal supervision, diagnoses, adjusts, repairs, or overhauls motorcycles or similar motorized vehicles.

SUPERVISION RECEIVED AND EXERCISED:

Work under the technical supervision of a Fleet Supervisor who gives general direction and periodically reviews work in progress.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS: Responsibilities and duties may include, but are not limited to, the following:

Repair and adjust motorcycle subassemblies, such as forks, transmissions, brakes, and drive chains or shafts, according to specifications.

Schedule and perform routine maintenance of police motorcycles.

Inspect brakes, chains, steering and suspension systems; repair and replace as required.

Perform tune-ups, inspect tires, electrical system and fuel systems; change oil and filters; perform major engine overhauls, replace clutches, and rebuild transmissions.

Modify electrical systems on all new motorcycles to conform to City of Anaheim standards.

Repair or replace other parts, such as headlights, horns, handlebar controls, gasoline and oil tanks, starters, valves, carburetors and mufflers.

Listen to engines, examine vehicle frames, or confer with customers to determine nature and extent of malfunction or damage.

Coordinate orders with Automotive Parts Specialist to maintain proper inventory of parts.

Maintain electronic and hard copy maintenance and parts records using a computerized fleet management system.

Prepare written estimates; complete paperwork necessary to assign vehicle numbers and remove numbers from computer system.

Fabricate motorcycle specialty items; trouble shoot and repair all types of electrical problems and repair emission systems.

Perform related duties and responsibilities as required.

JOB RELATED QUALIFICATIONS:

Experience and Training Guidelines: Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities are as follows:

Experience: Journey level experience in troubleshooting, maintenance and repair of motorcycles. Experience working with Honda Motorcycles is desirable.

Knowledge of: Mechanical and electrical principles of motorcycles; and applicable safety requirements.

Ability to: Troubleshoot, maintain and repair motorcycles; use a computer; schedule work assignments; road test motorcycles, communicate clearly, both orally and in writing; read, interpret and comprehend various technical manuals and other job related materials.

License/Certification Required: Possession of a valid California Driver's License and a Class "C", "M-1" Motorcycle Operators License.

NOTE: Must provide own basic mechanics hand tools.

WORKING CONDITIONS:

Environmental Conditions: Due to the nature of work assignments, incumbents work in an environment exposed to smoke fumes/gas; excessive heat/cold and inclement weather; grease/oil; chemicals; solvents/toxic agents; and live electricity up to 48 volts.

Physical Conditions: Due to the nature of work assignments, incumbents must have the physical ability to stand, sit, walk, use both hands and arms, bend, lift and carry up to 50 pounds; push and pull up to 200 pounds; climb ladders or stairs; stoop, twist, squat/kneel; work at heights above 10 feet.

OTHER:

FLSA Designation: Non Exempt

Unit Designation: Anaheim Municipal Employees Association (A.M.E.A.) - General Unit

CAREER LADDER INFORMATION: Experience in this class may serve to meet minimum requirements for promotion to Fleet Supervisor.

Note: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an inclusive list of all duties, responsibilities and skills required of incumbents. In accordance with the Americans with Disability Act, reasonable accommodation may be made to enable individuals with disabilities to perform the essential job functions.

Document Number: CS3050.DOC
Former Job Class: Motorcycle Mechanic
Revised: 5/1986 – M. Nash & Company
Revised: 4/1989 – L. Harvey
Revised: 6/1998 – V. Kilmurray
Revised: 8/2001 – V. Kilmurray
Revised: 2/2009 – B. Ramirez
Former Document Number: CS1233