



## CLIENT DISCLOSURE – SCHEDULE C

**CHECK APPLICABLE REPORTING PERIOD:**

**Q1: Due April 30** (January 1 - March 31)

**Q3: Due October 31** (July 1 - September 30)

**Q2: Due July 31** (April 1 - June 30)

**Q4: Due January 31** (October 1 - December 31)

**Note:** Complete this form for **each client** in which five hundred dollars (\$500) or more was received in a calendar month. This form may be duplicated for additional entries.

<b>PART I – CLIENT INFORMATION</b>			Total Compensation Lobbyist Received from Client:		\$
NAME OF CLIENT (Last, First, M.I.)		BUSINESS NAME		BUSINESS PHONE (XXX) XXX-XXXX	
BUSINESS ADDRESS		CITY		STATE	ZIP CODE

**PART II – CLIENT DISCLOSURE**

**SECTION A.** Describe the local legislative or administrative action(s) that the lobbying firm/lobbyist supported or opposed during the reporting period.

**SECTION B.** Disclose any form of communication by the lobbying firm/lobbyist during the reporting period. Use a separate entry for each new contact.

1. DATE OF CONTACT	NAME & TITLE OF CITY OFFICIAL OR STAFF CONTACTED	NAME OF LOBBYIST
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DESCRIBE PURPOSE OF MEETING:

2. DATE OF CONTACT	NAME & TITLE OF CITY OFFICIAL OR STAFF CONTACTED	NAME OF LOBBYIST
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DESCRIBE PURPOSE OF MEETING:

3. DATE OF CONTACT	NAME & TITLE OF CITY OFFICIAL OR STAFF CONTACTED	NAME OF LOBBYIST
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DESCRIBE PURPOSE OF MEETING:

4. DATE OF CONTACT	NAME & TITLE OF CITY OFFICIAL OR STAFF CONTACTED	NAME OF LOBBYIST
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DESCRIBE PURPOSE OF MEETING:

If more space is needed for Part II, Section B. – Client Disclosure, check box and attach additional pages.