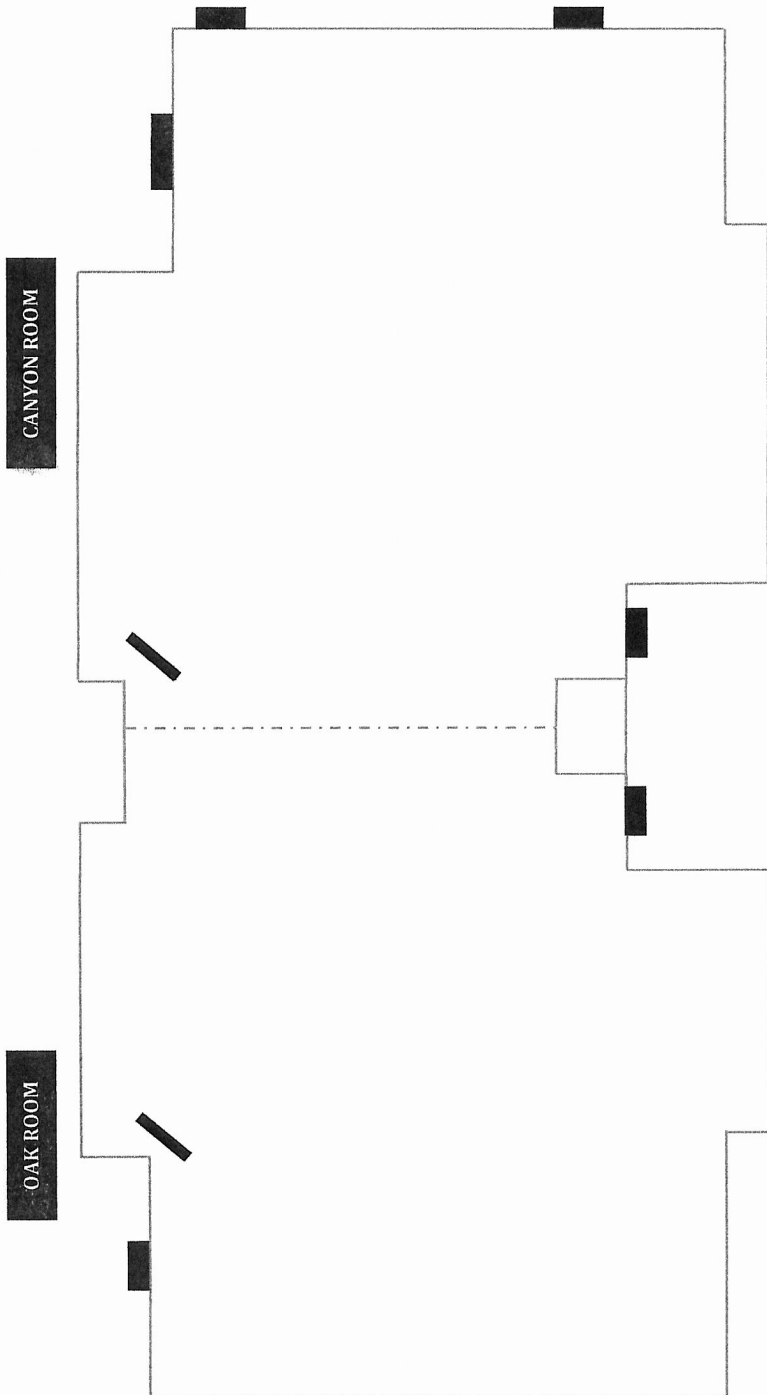


SAMPLE OAK-CANYON ROOM



STAFF USE ONLY

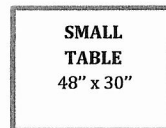
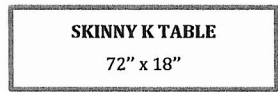
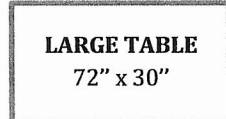
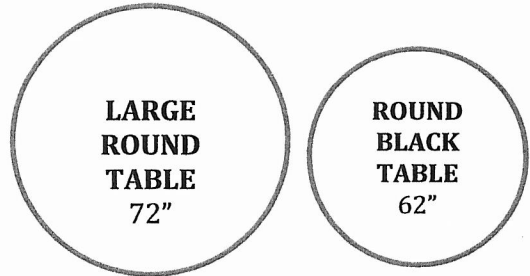
STAFF: _____

CONTRACT # _____

DATE OF EVENT: _____

TIME OF EVENT: _____

NAME: _____



- EQUIPMENT REQUESTED**
- Floor Podium
 - Overhead Projector
 - Projector
 - Portable Screen
 - Easel-Flip Chart Stand
 - Dry Erase Board
 - DVD Player
 - VCR & TV Monitor
 - Extension Cord
 - Multi-Outlet Cord
 - Kitchen
 - Warmer
 - Coffee Maker
 - _____

**Maximum Capacity:
120 people**