

*Sent via Email to tbass@anaheim.net*

July 10, 2018

Ms. Theresa Bass  
Acting City Clerk  
City of Anaheim  
200 S. Anaheim Boulevard  
2nd Floor, Room 217  
Anaheim, CA 92805

**RE: Public Records Act Request – Councilmember James Vanderbilt**

Dear Ms. Bass,

Pursuant to my rights under the California Public Records Act (Government Code Section 6250 et seq.) I am asking to obtain copies of the following information regarding **City of Anaheim Councilmember James Vanderbilt**. Unless otherwise noted, the time period for this request is from December 1, 2014 to present.

***Compensation and Benefits***

1. Vanderbilt's monetary compensation from the City of Anaheim. Please provide an itemized list of payments by month or pay period. Please distinguish between base salary payments, per diem payments, supplemental pay for committee or leadership positions, and any other form of monetary compensation provided to Vanderbilt.
2. Please provide descriptions and monthly values of any health, dental, life, and other insurance benefits provided to Vanderbilt.
3. Please provide descriptions and monthly values of so-called "cafeteria plan" payments or payments in-lieu of insurance benefits provided to Vanderbilt.
4. Please provide descriptions and monthly value of any retirement benefits provided to Vanderbilt. This includes the value of any contributions by the City of Anaheim to any defined-benefit, defined-contribution, or 401(k)-style retirement fund.
5. Please provide descriptions and monthly value of any vehicle allowances provided to Vanderbilt by the City of Anaheim. Please provide an itemized list of these payments.
6. Please provide descriptions and monthly value of any telephone/cellular phone allowances provided to Vanderbilt by the City of Anaheim. Please provide an itemized list of these payments.
7. Please provide descriptions and monthly value of any other allowances or payments provided to Vanderbilt by the City of Anaheim. Please provide an itemized list of these payments.

***Travel Reimbursements/Expenses***

8. Details of all travel expense reimbursements (including vehicle travel mileage) provided to Vanderbilt by the City of Anaheim. Please provide copies of all available backup documentation for these reimbursements, including copies of expense claims, mileage logs, vouchers, invoices, and receipts.
9. Details of all other expense reimbursements provided to Vanderbilt by the City of Anaheim. Please provide copies of all available backup documentation for these reimbursements, including copies of expense claims, vouchers, invoices, and receipts.

10. Details of all travel expenses incurred directly by the City of Anaheim for Vanderbilt that are not otherwise covered by Item #8. Please provide copies of all available backup documentation for these reimbursements, including copies of purchase orders, expense reports, invoices, and receipts.
11. Details of all other expenses incurred directly by the City of Anaheim for Vanderbilt that are not otherwise covered by Item #9. Please provide copies of all available backup documentation for these reimbursements, including copies of purchase orders, expense reports, invoices, and receipts.
12. Details of all charges incurred by Vanderbilt on any credit card or gasoline card issued by the City of Anaheim. Please provide all available backup documentation on these expenses, including credit card statements, copies of invoices, and receipts.

***Vehicles***

13. Details of any motor vehicles issued, assigned, or provided to Vanderbilt by the City of Anaheim. Please provide the date range of Vanderbilt's use of this vehicle as well as the vehicle's make, model, year, and acquisition cost.
14. Mileage logs and any other records showing the frequency and duration of Vanderbilt's use of any motor vehicle(s) issued, assigned, or provided by the City of Anaheim.
15. Details of all costs associated with Vanderbilt's use of any motor vehicle(s) issued, assigned, or provided to Vanderbilt by the City of Anaheim. This should include details of gasoline, maintenance, repairs, or upgrade expenses incurred by the City of Anaheim.
16. Records of any accidents or motor vehicle code infractions involving Vanderbilt's use of any motor vehicles issued, assigned, or provided by the City of Anaheim.
17. Details of the sale or lease of any motor vehicles by the City of Anaheim to Vanderbilt.

***Electronic Devices***

18. Details of any electronic devices (including mobile phones, "iPad"-style tablets, or laptop computers) issued, assigned, or provided to Vanderbilt by the City of Anaheim. Please provide the date range of Vanderbilt's use of these devices as well as the devices' brand, model, year, and acquisition cost.
19. The monthly cost of any cellular plan or data plan incurred by the City of Anaheim for any electronic device issued, assigned, or provided to Vanderbilt. Please provide copies of monthly cellular and/or data plan bills for these devices.

***Office Expenses and Staff***

20. An itemized list of expenditures made by Vanderbilt for office operations and staffing. At a minimum, the list should include the date, amount, and description for each such expenditure.

***Other Records***

21. Copies of Vanderbilt's official daily calendars/appointment books.
22. Form 801, Form 802, and Form 803 filings pertaining to Vanderbilt.
23. Any other form or record maintained by the City pertaining to gifts and behested payments reported by/connected to Vanderbilt.
24. Form 806 filings pertaining to Vanderbilt.

25. Declarations of Candidacy, Ballot Designations, and Candidate Statements pertaining to Vanderbilt's candidacy for Anaheim City Council in 2014 and in 2016.

This request reasonably describes identifiable records that are not exempt from disclosure. Therefore, I ask that you please make these documents promptly available in compliance with the California Public Records Act (Government Code Section 6250 et seq.). To the extent possible, please send me these documents in electronic format rather than hard copy.

Please produce these documents on a rolling basis as they become available. Also, please indicate any fees associated with this request. If you have any questions concerning this request, please contact me at \_\_\_\_\_ or at \_\_\_\_\_

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Alex J. Van Buskirk". The signature is fluid and cursive, with a long horizontal stroke at the end.

Alex J. Van Buskirk  
MB Public Affairs, Inc.

Sacramento, CA 95814

## Jennifer L. Hall

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**Subject:** California Public Records Act request (James Vanderbilt)  
**Attachments:** City of Anaheim PRA Request - Vanderbilt - July 2018.pdf

**From:** Alex Van Buskirk  
**Sent:** Tuesday, July 10, 2018 10:09 AM  
**To:** Theresa Bass <[TBass@anaheim.net](mailto:TBass@anaheim.net)>  
**Subject:** California Public Records Act request (James Vanderbilt)

Dear Ms. Bass,

Please receive the attached PDF file as a California Public Records Act request that I am submitting to your office pertaining to Anaheim City Council Member James Vanderbilt.

Thank you in advance for your assistance!

Best,

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**mb** PUBLIC AFFAIRS, INC.

**Alex J. Van Buskirk**

Sacramento, CA 95814