



**City of Anaheim**  
 Office of the City Clerk  
 200 S. Anaheim Blvd., Suite 217  
 Anaheim, CA 92805  
 (714) 765-5166 • fax (714) 765-4105  
[www.anaheim.net](http://www.anaheim.net)

# REQUEST FOR PUBLIC RECORDS

- STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; [tbass@anaheim.net](mailto:tbass@anaheim.net); fax (714) 765-4105.
- STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

## REQUESTER INFORMATION

Full Name : Victoria Wood Date: August 23, 2018

Company Name: Adams, Ferrone & Ferrone

(Mailing) Address: \_\_\_\_\_ City/State/Zip Code: Westlake Village, CA 91361

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred method of contact in the event of questions: Phone or e-mail.

**DESCRIPTION OF REQUESTED RECORD(S):** (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

See Attachment

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records

Will Pick-Up Records

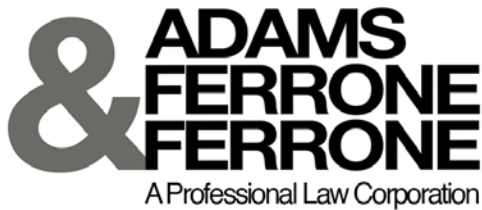
Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

**vwood**

Digitally signed by vwood  
 Date: 2018.08.23 16:55:00 -07'00'

**SIGNATURE OF REQUESTER**



Westlake Village, CA 91361  
San Diego, Newport Beach, Bakersfield

Office -  
Fax -

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Stuart D. Adams  
John A. Ferrone  
Paul F. Ferrone

E. Earl Dove  
Michael T. Bannon  
Michael A. McGill

Robert L. Baumann  
Andrew B. Scott  
Samantha M. Swanson

John R. Kristofferson  
Ryan T. Trotta  
Mark J. Peacock\*  
Of Counsel

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August 23, 2018

Custodian of Records  
Office of the City Clerk  
City of Anaheim  
200 S. Anaheim Boulevard  
2nd Floor, Room 217  
Anaheim, CA 92805  
Sent via Email Only: [tbass@anaheim.net](mailto:tbass@anaheim.net)

***RE: California Public Record Acts Request***

To Ms. Bass:

This letter serves as a written request for records under the California Public Records Act at Government Code §6250, et seq. Pursuant to Government Code §6253(b), upon the receipt of this request you shall promptly make available to the undersigned the following documents for review and copying. For purposes of this request, use of the term “document” or “documents” shall refer to written communications, as well as electronic mail, text messages, voice messages and any and all other and additional mediums used to communicate information. The requests below that seek text messages and emails are not limited to communications sent or received on city-issued personal communication devices, or city-issued email. Rather, these requests seek all communications that in any way concern city business, and that might be sent or received on privately-owned personal communication devices or emails.

1. All documents that reference, relate to or refer to all Assistance to Firefighters Grants (AFG) entered into between the City (and/or Fire Department) and U.S. Department of Homeland Security from 2007 through present day.

1a. All documents demonstrating the City’s (and/or Fire Department’s) management of the all Assistance to Firefighters Grants entered into between the City (and/or Fire Department) and U.S. Department of Homeland Security from 2007 through present day.

1b. All documents demonstrating when, where and how all monies received by the City (and/or Fire Department) through the Assistance to Firefighters Grant Program have been spent for all grants entered into between the City (and/or Fire Department) and U.S. Department of Homeland Security from 2007 through present day.

1c. All documents demonstrating compliance, or lack thereof, with respect to all terms and conditions of all Assistance to Firefighters Grants entered into between the City (and/or Fire Department) and U.S. Department of Homeland Security from 2007 through present day.

1d. All text messages and emails that reference, relate to or refer to all Assistance to Firefighters

Grants entered into between the City (and/or Fire Department) and U.S. Department of Homeland Security from 2007 through present day.

1e. All text messages and emails sent or received by Randy Bruegman that relate to or refer to all Assistance to Firefighters Grants, specific to the Fire Department, entered into between the City (and/or Fire Department) and U.S. Department of Homeland Security from 2007 through present day.

1f. All text messages and emails sent or received by Randy Bruegman from 2007 through present day that reference the Anaheim Fire Association or its Board Members individually, by name, or collectively as a group.

1g. All text messages and emails sent or received by Randy Bruegman on the following dates: December 23, 2016, April 11, 2017, and January 26, 2018.

2. All documents that reference, relate to or refer to all grants related to the Fire Department entered into between the City (and/or Fire Department) and any other entity from 2007 through present day.

2a. All documents demonstrating the City's (and/or Fire Department's) management of all grants related to the Fire Department identified in request number 2 entered into between the City (and/or Fire Department) and any other entity from 2007 through present day.

2b. All documents demonstrating when, where and how all monies received by the City (and/or Fire Department) for all grants related to the Fire Department identified in request number 2 have been spent for all grants entered into between the City (and/or Fire Department) and any other entity from 2007 through present day.

2c. All documents demonstrating compliance, or lack thereof, with respect to all terms and conditions of all grants identified in request number 2 entered into between the City (and/or Fire Department) and any other entity from 2007 through present day.

2d. All text messages and emails that reference, relate to or refer to all grants related to the Fire Department entered into between the City (and/or Fire Department) and any other entity from 2007 through present day.

2e. All text messages and emails sent or received by Randy Bruegman that relate to or refer to all grants related to the Fire Department entered into between the City (and/or Fire Department) and any other entity from 2007 through present day.

3. All documents that reference, relate or refer to the Fire Prevention & Safety (FP&S) grant awarded to the City on or about September 11, 2015.

3a. All documents relating to the FP&S grant awarded to the City on or about September 11, 2015 that reflect a full and complete accounting of the funds received and spent.

3b. All documents relating to the FP&S grant awarded to the City on or about September 11, 2015 that reflect the City receiving \$309,524 in monies from FEMA.

3c. All documents demonstrating the number of smoke alarms actually installed in single family residences within the City as required by the Fire Prevention & Safety (FP&S) grant awarded to the City on or about September 11, 2015.

3d. All documents reflecting the approved application and staff report, and signature, of the Fire Department designee with regard to the FP&S grant.

4. All documents in the custody, possession and control of the City (and/or Fire Department) that reference, relate or refer to the Center for Public Safety Excellence (CPSE) and/or Commission on Fire Accreditation International (CFAI).

4a. All documents, including time cards and other time records, demonstrating the amount of time

spent by City employees working on CPSE and/or CFAI projects at the request of Randy Bruegman.

4b. All documents reflecting projects, assignments and other work performed regarding CPSE and/or CFAI matters.

4c. All documents reflecting work performed relative to the writing and editing of the book "Exceeding Customer Expectations" performed by City employees.

5. All documents for each deployment period for all calendar years commencing from 2007 through present day demonstrating the number and type of personnel sent to provide service(s) outside of the City of Anaheim, regardless of the type of incident.

6. All documents reflecting the amount of money(ies) paid by the City to "blue card command" for each fiscal year commencing in 2007.

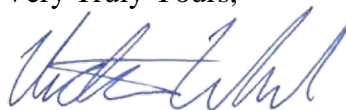
7. All documents reflecting the amount(s) of money(ies) paid by the City to outside consulting companies or entities to provide services to Anaheim Fire Department for each fiscal year commencing in 2007 through present day, including all contracts with said consulting companies or entities.

7a. All documents, including emails and text messages, between the City (and/or Fire Department) and CPS (testing consultant).

7b. All documents, including emails and text messages, between the City (and/or Fire Department) and CPS (testing consultant) regarding Fire Department testing processes.

Pursuant to Government Code §6253(c), you shall determine and notify this firm in writing within ten (10) days of this request whether the request seeks copies of discloseable records. Thank you in advance for your assistance in this matter. If you have any questions, please contact me.

Very Truly Yours,



Victoria Wood  
ADAMS, FERRONE & FERRONE

## Jennifer L. Hall

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**From:** Victoria Wood  
**Sent:** Thursday, August 23, 2018 5:01 PM  
**To:** Jennifer L. Hall  
**Cc:** Theresa Bass  
**Subject:** RE: Request for Public Records  
**Attachments:** CPRA Request 2nd.pdf; 20180306 Public Records Act Request - City of Anaheim FFA.pdf

Hello Ms. Hall,

Per our conversation today I am resubmitting this request.

Thank you,

**Victoria Wood**  
**Adams, Ferrone & Ferrone**

Westlake Village, CA 91361

*This e-mail is from Adams, Ferrone & Ferrone, a law firm, and may contain information that is confidential or privileged. If you are not the intended recipient, do not read, copy, or distribute the e-mail or any attachments. Please notify the sender and delete the e-mail and any attachments. Thank you.*

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**From:** Jennifer L. Hall [mailto:JHall2@anaheim.net]  
**Sent:** February 08, 2018 4:15 PM  
**To:**  
**Cc:** Theresa Bass  
**Subject:** FW: Request for Public Records

Ms. Wood,

The City is in receipt of your attached records request wherein you seek various categories of records, primarily regarding the Anaheim Fire & Rescue Department.

The City will respond to your request within 10-days in accordance with Government Code §6253(c). Please contact me if you have any questions or need additional assistance.

Sincerely,

*Jennifer L. Hall*

Records and Information Manager  
Office of the City Clerk  
City of Anaheim



To learn more about Anaheim's kindness initiatives, visit [anaheim.net/kindness](http://anaheim.net/kindness)

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**From:** Victoria Wood  
**Sent:** Wednesday, February 07, 2018 4:31 PM  
**To:** Theresa Bass <[TBass@anaheim.net](mailto:TBass@anaheim.net)>  
**Subject:** Request for Public Records

Hello Ms. Bass,

Please see attached correspondence, hard copy to follow by mail.

Thank you,

**Victoria Wood**  
**Adams, Ferrone & Ferrone**

Westlake Village, CA 91361

*This e-mail is from Adams, Ferrone & Ferrone, a law firm, and may contain information that is confidential or privileged. If you are not the intended recipient, do not read, copy, or distribute the e-mail or any attachments. Please notify the sender and delete the e-mail and any attachments. Thank you.*

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