



City of Anaheim

Office of the City Clerk

200 S. Anaheim Blvd., Suite 217
Anaheim, CA 92805
(714) 765 5166 • fax (714) 765 4105
www.anaheim.net

Request for Public Records

STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).

STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; landal@anaheim.net; fax: (714) 765-4105

STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name: Terri T Wright Date: 1/9/19 11:24 AM

Company Name: NMG Geotechnical, Inc.

(Mailing) Address: _____ City/State/Zip Code: Irvine, CA 92614

Phone number: _____ Email: _____

Preferred method of contact in the event of questions:

call or email

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

Geotechnical Reports for Tract 16545, Avenida De Santiago Street, Anaheim Hills, CA (formerly entitled (2005-2007 timeframe, as Meridian at Anaheim Hills, TT No. 16545) (we found grading and improvement plans, tract never built). 21 lot tract.

Geotechnical Reports for Parcel 2, of Parcel Map 87-252, Anaheim Hills, CA (Graded, but never built)6800 East Ave. De Santiago around 1989.

Geotechnical Reports for Tract 9135 graded about 1972.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records

Will Pick-Up Records

Please Mail

Electronically Signed/Submitted 1/9/19 11:24 AM

SIGNATURE OF REQUESTER