



City of Anaheim
 Office of the City Clerk
 200 S. Anaheim Blvd., Suite 217
 Anaheim, CA 92805
 (714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).

STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; tbass@anaheim.net; fax (714) 765-4105.

STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name : Rachel Meyrowitz Date: 3/14/2019

Company Name: Spectra

(Mailing) Address: _____ City/State/Zip Code: Philadelphia, PA 19112

Phone number: _____ Email: _____

Preferred method of contact in the event of questions: Email

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

We hereby request a copy of the Request for Proposal the November 2013 and February 2017 procurement process responses and sponsorship agreement from the November 2013 RFP process (including amendments) between The Superlative Group and City of Anaheim for naming rights services at ARTIC.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.



 SIGNATURE OF REQUESTER

Jennifer L. Hall

Subject: Request for Public Records
Attachments: City of Anaheim & Superlative - FOIA Request.pdf

From: Meyrowitz, Rachel
Sent: Thursday, March 14, 2019 9:33 AM
To: Theresa Bass <TBass@anaheim.net>
Subject: Request for Public Records

Good morning Theresa,

Attached is a copy of my Request for Public Records form. Please let me know if you have any questions or if you need anything else. Thank you!

RACHEL MEYROWITZ

Director, Client Services & Sales Operations
Spectra Partnerships

SpectraExperiences.com

Please note that Spectra's new corporate mailing address is:

Philadelphia, PA 19112