



City of Anaheim
 Office of the City Clerk
 200 S. Anaheim Blvd., Suite 217
 Anaheim, CA 92805
 (714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

- STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; tbass@anaheim.net; fax (714) 765-4105.
- STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name : Brando Resurreccion Date: April 4, 2019

Company Name: Smith Emery GeoServices

(Mailing) Address: _____ City/State/Zip Code: Los Angeles, CA 90021

Phone number: 3 _____ Email: _____

Preferred method of contact in the event of questions: _____

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

OPRA request for records (If any exists from 1900-2017) for the environmental impact information on the following property: 1859-1863 West Katella Avenue, Anaheim, CA 92804

From the following Departments:

- 1) Building Department --- Building permits (construction, alteration, renovation, CO, etc.)
- 2) Fire Department---HAZMAT/UST Records / hazardous materials inventories and underground storage tank.
- 3) Public Health Dept. and Environmental Department-industrial Waste records like site remediation, permits, violations, complaints, spills, releases, clean-ups, community right to know information, underground storage tanks, radon, pesticides, asbestos, and other hazardous material generation, treatment, storage and/or disposal.
- 4) Assessor's Office-----Parcel Map, or Tax map

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

SIGNATURE OF REQUESTER

Jennifer L. Hall

Subject: Public Record Request
Attachments: Public-Records-Request.pdf

From: Brando Resurreccion
Sent: Thursday, April 4, 2019 10:14 AM
To: Theresa Bass <TBass@anaheim.net>
Cc: Afnan Asghar
Subject: Public Record Request

Greetings,

I would like to request a file research on the following addresses.

1859 - 1863 West Katella Avenue, Anaheim, CA 92804

Please see attached request.

Thank you very much in advance,

Respectfully,

Ildebrando Resurreccion
Project Manager

Smith-Emery Geoservices

Los Angeles, California 90021