



City of Anaheim
 Office of the City Clerk
 200 S. Anaheim Blvd., Suite 217
 Anaheim, CA 92805
 (714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

- STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; tbass@anaheim.net; fax (714) 765-4105.
- STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name : Brando Resurreccion Date: 4/17/2019

Company Name: Smith-Emery Geoservices

(Mailing) Address: _____ City/State/Zip Code: Los Angeles, CA 90021

Phone number: _____ Email: _____

Preferred method of contact in the event of questions: _____

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

OPRA request for records (If any exists from 1900-2017) for the environmental impact information on the following property: 407 South State College Boulevard, Anaheim, CA

From the following Departments:

- 1) Building Department --- Building permits (construction, alteration, renovation, CO, etc.)
- 2) Fire Department---HAZMAT/UST Records / hazardous materials inventories and underground storage tank.
- 3) Public Health Dept. and Environmental Department-industrial Waste records like site remediation, permits, violations, complaints, spills, releases, clean-ups, community right to know information, underground storage tanks, radon, pesticides, asbestos, and other hazardous material generation, treatment, storage and/or disposal.
- 4) Assessor's Office-----Parcel Map, or Tax map

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

SIGNATURE OF REQUESTER

Jennifer L. Hall

Subject: Public Records Request - 407 S. State College Blvd. Anaheim, CA 92806
Attachments: Public-Records-Request-Form.pdf

From: Brando Resurreccion
Sent: Wednesday, April 17, 2019 3:16 PM
To: Theresa Bass <TBass@anaheim.net>
Subject: Public Records Request - 407 S. State College Blvd. Anaheim, CA 92806

Greetings,

I would like to request a copy of any records on file for the following address.

407 S. State College Blvd. Anaheim, CA 92806

Please see the attached request from

Thank you very much in advance,

Respectfully,

Ildebrando Resurreccion
Project Manager

Smith-Emery Geoservices

Los Angeles, California 90021