



City of Anaheim
Office of the City Clerk
 200 S. Anaheim Blvd., Suite 217
 Anaheim, CA 92805
 (714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

STEP 1: COMPLETE all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).

STEP 2: SUBMIT completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; tbass@anaheim.net; fax (714) 765-4105.

STEP 3: WAIT to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. Documents will **not** be copied until payment has been received. If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name : Jenus K. Nourafchan, Esq. Date: 5/17/19

Company Name: Levy & Nourafchan, LLP

(Mailing) Address: _____ City/State/Zip Code: Beverly Hills

Phone number: _____ Email: _____

Preferred method of contact in the event of questions: _____

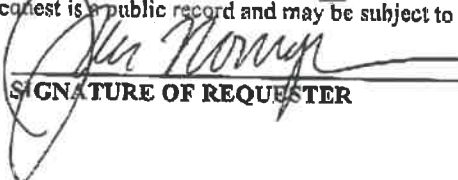
DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

I would like to obtain copies of any and all documents including, but not limited to reports, inspection records, patrol records, incident reports, photographs, audio recordings, and video footage related to the fire that burned the City of Anaheim's overhead electrical facilities and Southern California Edison Company's utility pole (326118E) located at or near 3091 W. Ball Road, Anaheim, California 92804 on May 24, 2018.

Please forward records stored in electronic format via email.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail
 Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.



 SIGNATURE OF REQUESTER

RECEIVED
 2019 MAY 20 A 7:41
 OFFICE OF CITY CLERK
 CITY OF ANAHEIM



Robert E. Ramos
Director of Risk & Claims Management

To: Police Agency and/or Fire Department
From: Rob Ramos, Director of Risk & Claims Management
Date: May 1, 2017
Subject: Police Reports and/or Fire Department Reports

To Whom It May Concern:

This letter will confirm the fact that Levy and Nourafchan, LLP is authorized to request and be provided with official report copies regarding incidents involving Southern California Edison Company vehicles, properties, or employees.

Levy and Nourafchan, LLP is our outside legal counsel and such information is important to the proper handling of claims on behalf of Southern California Edison Company.

Should there ever be a question as to conformation of Levy and Nourafchan, LLP requesting copies of official reports, you may call me at _____ for verification.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Ramos", written over a horizontal line.

Rob Ramos

Director of Risk & Claims Management
Southern California Edison Company