



City of Anaheim
 Office of the City Clerk
 200 S. Anaheim Blvd., Suite 217
 Anaheim, CA 92805
 (714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

- STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; tbass@anaheim.net; fax (714) 765-4105.
- STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name : Brian Frawley Date: 6-12-19

Company Name: Partner Engineering & Science

(Mailing) Address. _____ City/State/Zip Code: San Diego, CA 92121

Phone number: _____ Email: _____

Preferred method of contact in the event of questions: email

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

I am a consultant performing a Site Assessment and a Property Condition Assessment of 3335 West Lincoln Ave. Anaheim, CA 92801. As such, I am required to inquire of the local building, fire inspections and code enforcement departments, if there are any " open incidents " of engineering, fire or code violations concern on file for this subject property within the past three years.

I am requesting the following, Building, Zoning and Fire & Safety Information:

Building:

- ? Are there any outstanding building code violations on the property?
- ? What is the frequency of building inspections by your department of the property?
- ? When was the last inspection?
- ? A copy of the most recent building inspection report for the building
- ? A copy of the Certificate of Occupancy (CO)
- ? Are there any open building permits on the property?
- ? A Property Detail Report

Zoning:

- ? What is the current zoning of this property?
- ? Are there any outstanding zoning and/or building code violations on the pro

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

SIGNATURE OF REQUESTER

Jennifer L. Hall

Subject: Records request for 3335 West Lincoln Ave. Anaheim, CA 92801
Attachments: FOIA request.pdf

From: Frawley, Brian
Sent: Wednesday, June 12, 2019 8:08 AM
To: Theresa Bass <TBass@anaheim.net>
Subject: Records request for 3335 West Lincoln Ave. Anaheim, CA 92801

I am a consultant performing a Site Assessment and a Property Condition Assessment of 3335 West Lincoln Ave. Anaheim, CA 92801. As such, I am required to inquire of the local building, fire inspections and code enforcement departments, if there are any ***"open incidents"*** of engineering, fire or code violations concern on file for this subject property within the past three years.

I am requesting the following, Building, Zoning and Fire & Safety Information:

Building:

- Are there any outstanding building code violations on the property?
- What is the frequency of building inspections by your department of the property?
- When was the last inspection?
- A copy of the most recent building inspection report for the building
- A copy of the Certificate of Occupancy (CO)
- Are there any open building permits on the property?
- A Property Detail Report

Zoning:

- What is the current zoning of this property?
- Are there any outstanding zoning and/or building code violations on the property?
- Are the current uses of the subject property legally conforming to the local zoning code/ordinance?

Fire:

- Are there any outstanding fire code violations on the property?
- Are there any outstanding fire incident records on the property?
- Is your department aware of any activity & use limitations (AULs – easements, use restrictions, etc.) on the property?
- All, Fire Department records, pertaining to the installation, inspection, closure or remediation of underground storage tanks, above-ground storage tanks, hazardous materials, wells or septic systems?

***** Please email me responses!**

Brian Frawley
Project Assessor

Partner Engineering and Science, Inc.
San Diego, CA 92121