



# COVID-19: City of Anaheim

## Frequently Asked Questions

Updated January 4, 2021

### Guide for Employees

The City cares about the health and well-being of all employees. We want to ensure you feel informed during the recent COVID-19 Pandemic. Please refer to the following resources to assist you in navigating some questions you might have.

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## DEFINITIONS

<b>COVID-19 Prevention Program (CPP)</b>	City of Anaheim policy that provides employees a healthy and safe workplace as required under the California Occupational Safety and Health Act (Labor Code §§ 6300, <i>et seq.</i> ) and associated regulations (8 C.C.R. § 3205).
<b>High-Risk Exposure Period</b>	Means the following time period: (1) For persons who develop COVID-19 symptoms: from two (2) days before they first develop symptoms until ten (10) days after symptoms first appeared, and 24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved; or (2) For persons who test positive who never develop COVID-19 symptoms: from two (2) days before until ten (10) days after the specimen for their first positive test for COVID-19 was collected.
<b>Close Contact COVID-19 Exposure</b>	Means being within six (6) feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the "high-risk exposure period" as defined here. This definition applies regardless of the use of face coverings.
<b>Emergency Paid Sick Leave (EPSL)</b>	Paid leave under the Emergency Paid Sick Leave Act.
<b>Public Health Emergency Leave (PHEL)</b>	Paid leave under the Families First Coronavirus Response Act and Emergency Family and Medical Leave Expansion Act.
<b>LOCAL PROGRAM</b>	Paid leave under the City's Temporary Paid Leave Program (TPLP).
<b>Coronavirus Related Distribution (CRD)</b>	A distribution made to a qualified individual (or the spouse or dependent of the individual) who is diagnosed with the COVID-19 disease or experiences adverse financial hardships related to COVID-19.

## EMPLOYEE RESPONSIBILITIES & COMMON COVID-19 SYMPTOM-RELATED QUESTIONS

<p><b>Am I required to report a positive COVID-19 test result or that I have been in close contact with someone who has tested positive for COVID-19?</b></p>	<p>Yes, employees are required to notify their supervisor or manager immediately, as outlined in <a href="#">COVID-19 Prevention Program (CPP)</a>. Reports must be made by telephone call (not voicemail, text or email). The purpose of the requirement for immediate notification is to allow the supervisor to gather information for contact tracing and to initiate necessary follow up action. If the manager or supervisor is not available for a telephone call, you must contact your department Safety Manager.</p>
<p><b>Do I still need to report close contact with someone who tested positive for COVID-19, if this occurred while off work?</b></p>	<p>Yes, employees are still required to notify their supervisor or manager immediately, as outlined in COVID-19 Prevention Program (CPP). Reports must be made by telephone call (not voicemail, text or email).</p>
<p><b>What do I do if I believe I may have been in close contact with someone who has tested positive for COVID-19?</b></p>	<p>You should immediately contact your supervisor or manager to report your close contact. You will be instructed to remain at home or return to your home or place of residence and not report to work until such time as you satisfy the minimum criteria to return to work. Staff from Infection Control will follow up with you to discuss your potential exposure. Additionally, you may qualify for use of City paid leaves. Close contact means being within six (6) feet of a COVID- 19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” as defined here. This definition applies regardless of the use of face coverings.</p>
<p><b>What do I do if I have tested positive?</b></p>	<p>You should immediately contact your supervisor or manager to report your positive test result. You will be instructed to remain at home or return to your home or place of residence and not report to work until such time as you satisfy the minimum criteria to return to work. Staff from Infection Control will follow up with you to discuss your positive test result. Contract tracing information will be gathered by your supervisor or manager to initiate necessary follow up actions.</p>
<p><b>What do I do if I think a co-worker may have symptoms of COVID-19?</b></p>	<p>You should notify your supervisor, manager, or department safety representative about the co-worker’s symptoms you have observed. It is important to note that symptoms associated with COVID-19 may also be related to other medical conditions. Employees and supervisors must remain mindful that employee medical information remains private. Employees may not question co-workers about the cause of symptoms they may observe.</p>
<p><b>What do I do if I observe co-workers or subcontracted employees not following COVID-19 prevention controls (social distancing, face coverings, etc.)?</b></p>	<p>Inform your supervisor, manager, or department safety representative immediately. COVID-19 prevention controls are in place to promote a safe and healthy workplace for all.</p>
<p><b>What are my work options if I have a medical or other condition placing or potentially placing me at increased risk of severe COVID-19 illness?</b></p>	<p>Employees with a medical or other condition identified by the Centers for Disease Control and Prevention (“CDC”) or the employee’s health care provider as placing or potentially placing the employee at increased risk of severe COVID-19 illness, may request an accommodation following the procedures in City of Anaheim <a href="#">Administrative Regulation (A.R.) 251 – Americans with Disabilities Act</a>. Upon receipt of a request and supporting medical certification, the City will engage in the interactive process with the employee to explore potential reasonable accommodation(s).</p>

## EMPLOYEE NOTICES / QUARANTINE RELATED QUESTIONS

<p><b>When I report a positive COVID-19 test result, what types of notices will be made?</b></p>	<p>The City will comply with all reporting and recording obligations as required under the law, including, but not limited to, reporting the COVID-19 case to the following individuals and institutions as required based on the individual circumstances:</p> <ol style="list-style-type: none"> <li>(1) (1) the local health department; (2) Cal/OSHA; (3) employees who were present at a City worksite or facility when the COVID-19 case was present; (4) the employee organizations that represent employees at the City worksite or facility; (5) the employers of subcontracted employees who were present at the City worksite or facility; and (6) the City's self-administered workers' compensation plan.</li> <li>(2) You will receive a notice of your need to isolate and available benefits.</li> <li>(3) Employees who were in close contact with you during your infectious period will receive notice of the need to self-quarantine.</li> </ol> <p>See below regarding the privacy laws the City will follow when issuing required notices.</p>
<p><b>What are my rights to privacy if I have COVID-19 or think I may have it?</b></p>	<p>Generally, the City will not disclose your name unless required under the law. For example, the City may be required to disclose your name to the Orange County Health Care Agency. The City will not disclose your name to other employees, unless there is a legitimate business need. <b>An individual notified of a potential exposure due to close contact with a COVID-19 case is NOT considered as needing to know the identity of the COVID-19 case and will not be provided your personal identifying information.</b></p>
<p><b>I have received a "Notice of Close Contact with an Individual with COVID-19." What happens next?</b></p>	<p>You will be instructed to remain at your home or place of residence and not report to work until such time as you satisfy the minimum criteria to return to work. You are encouraged to self-monitor for COVID-19 symptoms (e.g., fever, chills, shaking chills, cough, difficulty breathing, sore throat, congestion or runny nose, fatigue, body or muscle aches, loss of taste or smell, nausea or vomiting, diarrhea, loss of appetite) and consult with a health care provider, as necessary. You will be provided information regarding your right to obtain COVID-19 testing and other benefits. Please note that a negative test may not change your required self-quarantine period.</p>
<p><b>My co-worker who works on the same floor as I do, received a "Notice of Close Contact with an Individual with COVID-19" notice. Should I also quarantine?</b></p>	<p>If you did not directly receive a "Notice of Close Contact with an Individual with COVID-19," then you do not need to quarantine. As a part of the City's contact tracing efforts, you were not identified as having a Close Contact Exposure with the COVID-19 case.</p> <p>You may receive a "General Notice of Individual with COVID-19 in the Workplace" informing you that there was a COVID-19 case at your worksite or facility on the day you were present. This notice is required under the law and provided to all employees. It is not an indication that you were identified as having close contact. Additional guidance and resources will be provided in the notice.</p>
<p><b>Can I end my quarantine early if I provide a negative COVID-19 test result?</b></p>	<p>The <a href="#">COVID-19 Prevention Program</a> (CPP) policy requires that COVID-19 cases remain at home or place of residence and not report to work until such time as you satisfy the minimum criteria to return to work. A negative test result alone does not necessarily meet the threshold.</p>

<b>I have an approved workers' compensation claim related to COVID-19. What are the return to work protocols?</b>	If you have a workers' compensation claim for COVID-19 illness due to an exposure at work, you will work with Risk Management and your treating physician to determine your return to work. You should also advise your supervisor before returning to work per your normal protocols.
<b>I have been advised that I had a Close Contact Exposure with a coworker and should be tested. Can I complete this testing during my shift/work hours?</b>	Yes, no cost testing may be done during working hours. Contact your department safety representative for a list of available testing locations.

## FACE COVERINGS & OTHER TRANSMISSION MITIGATION REQUIREMENTS AT WORK

<b>What kind of face coverings are required at work?</b>	<p>Employees are required to wear washable or disposable face coverings at City of Anaheim worksites and facilities. Face coverings should be clean and undamaged and worn over the nose and mouth. Exemptions to the face covering requirements include:</p> <ul style="list-style-type: none"> <li>• When an employee is alone in a room.</li> <li>• While eating and drinking at the workplace, provided employees are at least six (6) feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.</li> <li>• Employees wearing respiratory protection in accordance with Section 5144 or other Title 8 safety orders.</li> <li>• Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person, unless it creates an undue hardship to the City.</li> <li>• Specific tasks which cannot feasibly be performed with a face covering. This exception is limited to the time period in which such tasks are actually being performed, and the unmasked employee shall be at least six (6) feet away from all other persons.</li> </ul>
<b>What do I do if I think I should be excused from wearing face coverings?</b>	Employees are required to wear face coverings as specified in the <a href="#">City Manager's Order No. 7</a> , Public Health Mandate on Face Coverings, and in compliance with the <a href="#">COVID-19 Prevention Program</a> (CPP). Employees with a medical condition, mental health condition or disability that prevents the wearing of a face covering should request an accommodation following the procedures in City of Anaheim <a href="#">Administrative Regulation</a> (A.R.) 251 – Americans with Disabilities Act. Upon receipt of a request and supporting medical certification, the City will engage in the interactive process with the employee to explore potential reasonable accommodation(s) to wearing a face covering.
<b>If I have already contracted and recovered from the virus or have already received a vaccine, do I need to still wear a face covering?</b>	Yes, at this time the State of California Department of Public Health (CDPH) and Orange County Health Care Agency do not have differing standards for those who have either contracted and recovered from the virus or those who have been vaccinated.
<b>What are the transmission mitigation measures recommended by the CDC?</b>	Generally, these include wearing a face covering, maintaining distances of at least six feet from others, and frequent hand washing or sanitizing, For more information go to: <a href="#">Things to Know about the COVID-19 Pandemic   CDC</a> .

<b>Is it true that I am required to wipe down my own work area and equipment as well as shared tools and equipment?</b>	Yes, your department has been provided with disinfectant cleaner or wipes for the purposes of daily disinfecting. If a need arises for extensive cleaning or disinfecting, your department safety team will coordinate this effort.
<b>What should I do if I observe something that I believe puts me or others at risk of being exposed to COVID-19?</b>	As with any safety concern, you are urged to report to your supervisor or your department safety representative. You may also report your concerns directly to the Risk Management Safety team

## VACCINE RELATED QUESTIONS

<b>Are COVID-19 vaccines going to be required of all City employees?</b>	There are no current plans to require COVID-19 vaccines for employees. The vaccines are currently approved by the Food and Drug Administration (FDA) for emergency use.
<b>As a City employee, when will I receive a vaccine?</b>	Prioritization and vaccine distribution is being determined at the State and County level. Additional information will be provided when it comes available.
<b>I received my final dose of COVID-19 vaccine. Do I have to continue to wear a face covering and socially distance at work?</b>	Yes, all employees are required to follow requirements under the <a href="#">COVID-19 Prevention Program</a> (CPP) and in compliance with current state and local health orders.

## LEAVE TIME RELATED TO COVID-19

<b>Are Emergency Paid Sick Leave (EPSL) and Public Health Emergency Leave (PHEL) still available for me to use?</b>	Leaves under Families First Coronavirus Response Act (FFCRA) expired December 31, 2020. Effective January 1, 2021, the City is extending certain leaves under the Emergency Paid Sick Leave (EPSL). Please see the <a href="#">City's Temporary Paid Leave Program</a> regarding LOCAL PROGRAM benefits for more details.
<b>I have a child who is still learning remotely. Am I eligible for leave under the PHEL program?</b>	The PHEL program expired December 31, 2020. Employees needing to take leave for reasons related to school or childcare closure or remote learning should speak with their supervisor or manager to seek approval to take leave for these reasons.
<b>What happens if we are mandated by Federal, State or other governmental officials to quarantine?</b>	In the event of mandated quarantine by authorized government officials (i.e. Centers for Disease Control and Prevention), your Department Director, or designee, shall determine if you are able to perform your duties remotely and if so, you shall be required to telecommute as outlined in the <a href="#">Temporary Telecommuting Assignment Policy</a> . If you are ill and/or telecommuting solutions are not available, you will be advised of any available leaves to which you may be eligible to receive.
<b>I used the 80 hours of leave time under the EPSL program but now need to quarantine because of a family member that tested positive. Am I eligible for additional leave time?</b>	Benefits under the City's LOCAL PROGRAM does not provide additional leave time for this purpose. If you used the full 80 hours under the program, you would be eligible to use your accrued paid leaves, such as Sick Leave or Vacation, for the hours you would be absent.

<p><b>I used leave time under the EPSL program and have now been required to quarantine due to a work exposure. What are my leave options?</b></p>	<p>Effective January 1, 2021, under the LOCAL PROGRAM, employees who are directed to quarantine due to a work-related exposure are eligible for paid leave for each occurrence of self-quarantine required for a work-related close contact exposure. Employees who had utilized EPSL under the prior program are eligible for additional paid leave for this reason.</p>
<p><b>I am experiencing symptoms related to COVID-19 but have not been directed to quarantine. Am I eligible for leave benefits?</b></p>	<p>You must not report to work if you have COVID-19 symptoms. Your accrued leave balances are available for use. In the event you do not have accrued leave balances to cover your time off, the City's LOCAL PROGRAM benefit may provide limited benefits for your use in this situation.</p>

## COMMON BENEFITS QUESTIONS

<p><b>I have a non-COVID-19 related health concern. What are my options for care?</b></p>	<p>You should use telemedicine as your first line of defense in order to limit potential exposure in physician offices if your condition is not life threatening.  <b>Aetna Members:</b> Visit <a href="https://www.teladco.com/aetna">Teladco.com/aetna</a> or call 1-855-835-2362.  <b>Kaiser Members:</b> Visit <a href="https://kp.org/getcare">kp.org/getcare</a> for your local information on appointments and 24/7 advice or call 1-833-574-2273.</p>
<p><b>I have a prescription to fill but I don't want to put myself or my family at risk by going to the pharmacy. What are my options?</b></p>	<p>With the CDC encouraging people at higher risk for COVID-19 complications to stay at home as much as possible, both Kaiser and Aetna are offering convenient options to avoid coming to the pharmacy for refills or new prescriptions.  <b>Aetna Members:</b> Beginning immediately, CVS Pharmacy will waive charges for home delivery of prescription medications. With most maintenance prescriptions, you can get a 3-month supply for the price of 2 months. Visit <a href="https://www.aetna.com/individuals-families/pharmacy/rx-home-delivery.html">https://www.aetna.com/individuals-families/pharmacy/rx-home-delivery.html</a> to find out how. If you use a local CVS pharmacy location and where feasible and safe, you may consider using a pharmacy location with drive-up window pick-up services as many now allow pick-up of prescriptions and certain over-the counter medications, as well.  <b>Kaiser Members:</b> Fill your prescriptions by mail. You can avoid standing in line at the pharmacy, and with most prescriptions you can get a 3-month supply for the price of 2 months. Sign up on <a href="https://kp.org/rxrefill">kp.org/rxrefill</a> and receive your medications in a few business days. For urgent prescriptions, you should visit your closest Kaiser Permanente pharmacy.</p>
<p><b>Myself or a family member are experiencing anxiety and/or fear. Where can we turn for help?</b></p>	<p>The outbreak of the Coronavirus and COVID-19 may be stressful for you and your family.  To assist, the City hosted an online webinar on Transforming Stress: Coping with Coronavirus and learning how to better manage stress in a calmer, healthier way. If you missed the live webinar, here is the link <a href="#">Transforming Stress: Coping with Coronavirus</a>. Employees will receive Vitality points for watching.  The City's Employee Assistance Program (EAP) is here to help you and any member of your household. Here are some <a href="#">Tips on Managing Our Emotional Health through the Coronavirus</a>. Additionally, here are some resources to support your family's mental health, including how to talk to children in a reassuring way:  <b>REACH employee assistance 1-800-273-5273</b>  De-stress 5 minute exercises and other self-assessment tools:  <a href="https://www.reachline.com/self-assessment-tools">https://www.reachline.com/self-assessment-tools</a></p>

	<p><a href="#">Wellness Resources</a> — A broad range of self-care resources, including apps, audio activities, articles, and more.</p> <p><a href="#">Manage Anxiety &amp; Stress</a> — CDC resource on managing mental health and coping during COVID-19 for children and caregivers.</p> <p><a href="#">Talking to Kids About the Coronavirus</a> — The Child Mind Institute offers suggestions and resources for talking to young people about COVID-19.</p>
<b>How can I stay active when I can't go to the gym?</b>	There are many ways to stay active from the comfort of your own home. Vitality members can also join the Vitality Training Club <a href="#">here</a> . You can also submit at-home workouts and receive Vitality points.
<b>What if I have Coronavirus-like symptoms? How can I get care?</b>	<p>If you have Coronavirus-like symptoms such as fever, cough and/or shortness of breath, it is important that you stay home and not report to work. You have many ways to get care without leaving the comfort of your home — including phone appointments and email. This allows you to still get great care while helping to address the community spread of COVID-19.</p> <p><b>Kaiser Members:</b></p> <ul style="list-style-type: none"> <li>▪ \$0 Co-pay telemedicine visits for any reason at <a href="http://kp.org/getcare">kp.org/getcare</a>. Requesting a video appointment is easy!</li> <li>▪ \$0-pay for all diagnostic testing related to COVID-19.</li> <li>▪ To book an in-person appointment, or if you're concerned about your specific health condition, visit <a href="http://kp.org/getcare">kp.org/getcare</a> for your local information on appointments and 24/7 advice.</li> </ul> <p><b>Aetna Members:</b></p> <ul style="list-style-type: none"> <li>▪ \$0 Co-pay for all diagnostic testing related to COVID-19.</li> <li>▪ \$0 Co-pay for inpatient admissions for treatment of COVID-19 or associated health complications until September 30, 2020.</li> <li>▪ Free home delivery of all prescriptions from CVS Pharmacy.</li> </ul> <p><b>Contact Information:</b></p> <ul style="list-style-type: none"> <li>▪ Active Employees - Aetna HMO (Group #: 849828) Member Services: 866-509-2322</li> <li>▪ Active Employees - Aetna PPO (Group #: 476571) Member Services: <ul style="list-style-type: none"> <li>○ 866-509-2321</li> </ul> </li> <li>▪ Retirees - Aetna High Option OAMC with PDP (Medicare) <ul style="list-style-type: none"> <li>○ (Group #: 476571)</li> </ul> </li> <li>▪ Retirees - Aetna OAMC with PDP (Medicare) (Group #: 476571)</li> <li>▪ Retirees - Aetna Medicare PPO/ESA (Group #: 380177)</li> <li>▪ Teladoc through Aetna: 1-855-835-2362</li> <li>▪ 24/7 Aetna Crisis Response Line: 833-327-AETNA</li> <li>▪ 24/7 Aetna Nurse Medical Line: 1-800-556-1555</li> </ul> <p><b>United Healthcare Members (Retirees):</b></p> <p>Contact Information: United Healthcare Medicare HMO (Group #: 101902) Member Services: 800-457-8506 OptumRX Mail Service: 888-279-1828</p>
<b>Will my health plan through the City cover the cost of COVID-19 testing?</b>	Both Aetna and Kaiser will waive co-pays for all diagnostic testing related to COVID-19. This policy will cover the cost of physician-ordered testing for patients who meet CDC guidelines, which can be done in any approved laboratory location.
<b>What happens to my health plan coverage if I am temporarily on leave and don't work enough hours to pay my share of insurance premiums?</b>	The City continues to do what we can to keep you and your family healthy. Therefore, at this time, the City will temporarily continue your benefits and cover premiums if you are temporarily on leave or don't work enough hours to have your premiums deducted from your paycheck. For questions, please call the benefits hotline at 714-765-5185 or email us at <a href="mailto:benefits@anaheim.net">benefits@anaheim.net</a> .

<p><b>I have a question about my benefits. Who can I call?</b></p>	<p>We are here to help!  <b>Human Resources Benefits Division:</b>  714-765-5185   <a href="mailto:benefits@anaheim.net">benefits@anaheim.net</a>   <a href="http://www.myanaheimbenefits.com">www.myanaheimbenefits.com</a>  Please click <a href="#">here</a> for all other benefits -related contact information.</p>
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## DEFERRED COMPENSATION QUESTIONS

<p><b>I am a part-time or full-time employee and I haven't been working and experiencing financial hardship during this Coronavirus pandemic. Can I take money out from my 457 account?</b></p>	<p>The Coronavirus Related Distribution (CRD) expired on December 30, 2020.</p> <p>If you have the voluntary 457 plan under Plan 301537, you can apply for an unforeseeable emergency withdrawal from your 457 account if your current circumstances qualify such as involuntary loss of wages, unreimbursed medical expenses, foreclosure or eviction. Unforeseeable emergency requests are carefully reviewed to satisfy IRS requirements. Please contact Deferred Comp for more information and to request for the unforeseeable withdrawal form.</p>						
<p><b>I am a part-time employee. Can I take a loan out of my 457 account due to financial hardship from the Coronavirus pandemic?</b></p>	<p>No, if you have the voluntary 457 account under Plan No 301537, the loan provision under this plan is only available for full-time employees.</p>						
<p><b>I am a full-time employee and experiencing financial hardship due to this pandemic. Can I take an additional loan out of my 457 account if I have already applied for one earlier this year?</b></p>	<p>No, under the current 457 loan guidelines, only one loan per calendar year can be made by the Provider to a participant. The COVID-19 loan under the CARES Act that allows an additional loan up to \$100,000 or 100% of the vested account balance expired on September 27, 2020.</p>						
<p><b>Can I use my RHS to pay for medical expenses related to Coronavirus disease?</b></p>	<p>No, RHS is not included in the Coronavirus Aid, Relief, and Economic Security (CARES) Act.</p>						
<p><b>I am a retiree who is required to withdraw the minimum distribution from my 457 account this year. Am I still required to do this distribution?</b></p>	<p>Yes, the Required Minimum Distribution (RMD) to be paid in 2021 is no longer waived.</p>						
<p><b>I have a question about my Deferred Compensation benefits. Who can I call?</b></p>	<p>Human Resources Deferred Compensation is here to help!</p> <table border="0" data-bbox="509 1528 1526 1764"> <tr> <td data-bbox="509 1528 967 1633"> <p><b>Janice Garcia (Primary)</b>  Phone: (714) 765-5030  Email: <a href="mailto:jpgarcia@anaheim.net">jpgarcia@anaheim.net</a></p> </td> <td data-bbox="1006 1528 1526 1633"> <p><b>Janet Kang</b>  Phone: (714) 765-5370  Email: <a href="mailto:jkang@anaheim.net">jkang@anaheim.net</a></p> </td> </tr> <tr> <td data-bbox="509 1654 967 1764"> <p><b>Ninnette Pintor</b>  Phone: (714) 765-4981  Email: <a href="mailto:npintor@anaheim.net">npintor@anaheim.net</a></p> </td> <td data-bbox="1006 1654 1526 1764"> <p><a href="http://www.icmarc.org/anaheimca.html">http://www.icmarc.org/anaheimca.html</a></p> </td> </tr> </table> <div data-bbox="500 1780 1536 1831" style="background-color: #2c3e50; color: white; text-align: center; padding: 5px;"><b>ICMA-RC</b></div> <table border="0" data-bbox="509 1843 1526 1948"> <tr> <td data-bbox="509 1843 967 1948"> <p><b>Ryan Carpenter</b>  Retirement Plans Specialist, ICMA-RC  (202) 360-2761 <a href="#">Email</a></p> </td> <td data-bbox="1006 1843 1526 1948"> <p><b>Scott Eason</b>  CERTIFIED FINANCIAL PLANNER™  Professional <a href="#">Email</a></p> </td> </tr> </table>	<p><b>Janice Garcia (Primary)</b>  Phone: (714) 765-5030  Email: <a href="mailto:jpgarcia@anaheim.net">jpgarcia@anaheim.net</a></p>	<p><b>Janet Kang</b>  Phone: (714) 765-5370  Email: <a href="mailto:jkang@anaheim.net">jkang@anaheim.net</a></p>	<p><b>Ninnette Pintor</b>  Phone: (714) 765-4981  Email: <a href="mailto:npintor@anaheim.net">npintor@anaheim.net</a></p>	<p><a href="http://www.icmarc.org/anaheimca.html">http://www.icmarc.org/anaheimca.html</a></p>	<p><b>Ryan Carpenter</b>  Retirement Plans Specialist, ICMA-RC  (202) 360-2761 <a href="#">Email</a></p>	<p><b>Scott Eason</b>  CERTIFIED FINANCIAL PLANNER™  Professional <a href="#">Email</a></p>
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<p><b>Ninnette Pintor</b>  Phone: (714) 765-4981  Email: <a href="mailto:npintor@anaheim.net">npintor@anaheim.net</a></p>	<p><a href="http://www.icmarc.org/anaheimca.html">http://www.icmarc.org/anaheimca.html</a></p>						
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	<p><b>Participant Services</b>  <b>1-800-669-7400</b>          Para asistencia en Español 1-800-669-8216          Representatives are available Monday through Friday, 8:30 a.m. to 9 p.m. ET</p>
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## ELIGIBILITY FOR UNEMPLOYMENT BENEFITS

<p><b>I'm currently not working because of the closure of certain services in my department. I don't have paid leave benefits and cannot telecommute. Am I eligible for any unemployment?</b></p>	<p>If your work hours are reduced or eliminated due to shut down of operations as a result of COVID-19, you can <a href="#">file an Unemployment Insurance (UI) claim</a>. UI provides partial wage replacement benefit payments to workers who have their hours reduced, through no fault of their own. In light of COVID-19, the <a href="#">Governor's Executive Order</a> waives the one-week unpaid waiting period, so you can collect UI benefits starting from the first week you are out of work. Please refer to the <a href="#">Employment Development Department (EDD) website</a> for more information. To view complete EDD COVID-19 FAQs, click <a href="#">here</a>.</p>
<p><b>How do I file a claim for unemployment benefits?</b></p>	<p>The Employment Development Department (EDD) offers electronic filing of claims. More information about qualifying for benefits, how to file a claim, and the timing of when unemployment benefits are paid can be found at the EDD website <a href="http://edd.ca.gov/about_edd/coronavirus-2019">edd.ca.gov/about_edd/coronavirus-2019</a>.</p>
<p><b>May I collect unemployment insurance benefits for time in which I receive pay for paid sick leave and/or expanded family and medical leave?</b></p>	<p>No. If you receive paid sick leave or expanded family and medical leave from City of Anaheim, you are not eligible for unemployment insurance. However, you should contact your State workforce agency or State unemployment insurance office for specific questions about eligibility.</p>