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## INTRODUCTION

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The City of Anaheim receives an annual entitlement of Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons With Aids (HOPWA) funds from the U.S. Department of Housing and Urban Development (HUD) for housing and community development activities to assist low-income persons. In accordance with the entitlement programs, the City must create a 5-Year Consolidated Plan (Consolidated Plan) that addresses affordable housing and community development needs, submit an Annual Action Plan (Annual Plan) to outline spending and activities for the corresponding program years, and provide a Consolidated Annual Performance and Evaluation Report (CAPER) to evaluate the City's accomplishments and use of CDBG and HOME funds. As required by HUD regulations 24 CFR 91.105, the City must have and follow a detailed Citizen Participation Plan that specifies the city's policies and procedures for engaging citizens and encouraging them to participate in creating, evaluating, and implementing the CDBG and HOME programs and the Assessment of Fair Housing (AFH).

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## ADDENDUM - CITIZEN PARTICIPATION PROCEDURES UNDER NATIONAL EMERGENCY CONCERNING NOVEL CORONAVIRUS (COVID-19) PANDEMIC

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Due to the National Emergency Concerning the Novel Coronavirus (COVID-19) declared in March 2020, the U.S. Department of Housing and Urban Development (HUD) has made available temporary guidelines for citizen participation relative to the public comment period, reasonable notice, and opportunity to comment for substantial amendments. This addendum outlines steps the City will take during the national emergency to support communication and encourage involvement between the City and its residents on matters pertaining to the use of all federal funding from HUD, particularly those funds that will be used to prevent, prepare, and respond to the Novel Coronavirus (COVID-19) pandemic. These temporary guidelines will therefore apply to Community Development Block Grant funding under FY 2019/20, FY 2020/21, and the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds, as well as Home Investment Partnership Act (HOME) funds under FY 2019/20 and FY 2020/21, Emergency Solutions Grant funds under FY 2019/20 and FY 2020/21, Housing Opportunities for People With AIDS funds under FY 2019/20 and FY 2020/21, unless otherwise extended due to a longer period of national emergency. This Citizen Participation Plan may also be amended from time to time to include additional or revised procedures issued by the U.S. Department of Housing and Urban Development in response to the Novel Coronavirus (COVID-19) pandemic.

### CITIZEN PARTICIPATION PUBLIC COMMENT PERIOD FOR CONSOLIDATED PLAN SUBSTANTIAL AMENDMENTS AND NEW PLAN SUBMISSIONS OF THE ANNUAL ACTION PLAN, AND CONSOLIDATED PLAN DURING COVID-19 PANDEMIC

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The City of Anaheim may amend or submit an approved consolidated plan in accordance with 24 CFR 91.505 and 24 CFR 91.501. Substantial amendments to the consolidated plan and new plan submissions are subject to the citizen participation process which usually requires a 30-day public comment period to allow interested citizens a period of time by which they have an opportunity to comment on the Consolidated Plan or Annual Action Plan. Given the need to expedite actions to respond to COVID-19, HUD waives the 30-day public comment period, in order to balance the need to respond quickly to the growing spread and effects of COVID-19 with the statutory requirement to provide reasonable notice and opportunity for citizens to comment on the proposed uses of ESG, CDBG, HOPWA and HOME funds.

Temporary Public Comment Period: This 30-day minimum for the required public comment period **is waived** for substantial amendments and new plan submissions including the Consolidated Plan and Annual Action Plan, provided that no less than **5 days** are provided for public comments on each substantial amendment and planning document. The waiver is available through the end of Anaheim's 2020/21 program year (June 30, 2021).

## CITIZEN PARTICIPATION REASONABLE NOTICE AND OPPORTUNITY TO COMMENT DURING COVID-19 PANDEMIC

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Regulations at 24 CFR 91.105 and 24 CFR 91.501 (for local governments) set forth the citizen participation plan requirements for the City of Anaheim. For substantial amendments to the consolidated plan and new plan submissions, the regulations require the City to follow its citizen participation plan to provide citizens with reasonable notice and opportunity to comment. The citizen participation plan must state how reasonable notice and opportunity to comment will be given. HUD recognizes the efforts to contain COVID-19 require limiting public gatherings, such as those often used to obtain citizen participation, and that there is a need to respond quickly to the growing spread and effects of COVID-19. Therefore, HUD waives this requirement to allow the City to determine what constitutes reasonable notice and opportunity to comment given their circumstances. The waiver is available through the end of Anaheim's 2020/21 program year (June 30, 2021).

Temporary Reasonable Notice and Opportunity to Comment: All new planning documents or amendments to the Consolidated Plan and/or Annual Action Plan that qualifies as a substantial change, citizens are required to be given an opportunity to participate in the planning process. This opportunity will be afforded to the citizens by following these steps:

1. The City will publish a notice describing the contents and purpose of the proposed substantial amendment to the Consolidated Plan and/or Annual Action Plan on the City's website at <https://www.anaheim.net/660/Community-Economic-Development> and publish in the Anaheim Bulletin, a newspaper of general circulation. Along with the public notice, the City will post the Consolidated Plan and/or Annual Action Plan for public review.
2. The publication of the notice will commence a 5-day public comment period, during which citizens will have the opportunity to examine the proposed/amended Consolidated Plan and/or Annual Action Plan and submit comments regarding the draft document to the City's Community and Economic Development Department via the following methods:
  - By calling the City of Anaheim, at (714) 765-4300 ext. 4818.
  - Via email at [MTakayasu@anaheim.net](mailto:MTakayasu@anaheim.net).
  - Via U.S. mail addressed to: City of Anaheim, Community and Economic Development Department at 201 S. Anaheim Blvd., Suite 1003, Anaheim, CA 92805
3. After the close of the 5-day public comment period, the City Council will consider approving the City's Consolidated Plan and/or Annual Action Plan. To follow recommendations by the Centers for Disease Control (CDC) and the President's Coronavirus Guidelines for America, which include avoiding social gatherings and implementing social distancing, the City Council will not hold in-person public hearings, however the City may opt to hold virtual public hearings, which will be described in advance in the public notice. All substantial amendments to the Consolidated Plan and/or Annual Action Plan and all amendments to the Citizen Participation Plan and new plan submissions will be reviewed and approved by the City Council. A summary of comments

or views along with a summary of any comment or view not accepted and the reasons, therefore, will be attached to the final Consolidated Plan and/or Amended Annual Action Plan.