

FACILITY RENTAL FOUNDERS' PARK & HERITAGE SERVICES

A N A H E I M P U B L I C L I B R A R Y

Effective September 19, 2018

- A paid reservation application may be accepted up to 6 months prior to date requested.
- Full payment must be received at least fourteen (14) days in advance of the reserved date(s). The library is unable to accommodate requests received less than fourteen (14) working days in advance.
- Refunds will not be made unless a notice of cancellation is received by the library no less than seven (7) days prior to the scheduled date. Refunds may take several weeks to process.

Booking fee (all groups, for scheduling and paperwork) \$20.00

Set up fee – Woelke-Stoffel and Carriage Houses only (all groups)..... \$30.00 per space/floor

GROUP EVENTS (4-hour rental): **No Alcohol**
(Excludes Wedding and Victorian Birthday Packages)

Cleaning/Damage deposit (all groups/refundable)	
Grounds only	\$100
With access to Historic Buildings/Exhibits	\$500
Non-Profit, charitable [501(3)C], Anaheim based	
Grounds only	\$0
With access to Historic Buildings/Exhibits	\$100
Non-Profit (including government agencies)	
Grounds only	\$100
With access to Historic Buildings/Exhibits	\$200
Family Groups	
Grounds only	\$300
With access to Historic Buildings/Exhibits	\$500
For profit (with Anaheim business license)	
Grounds only	\$300
With access to Historic Buildings/Exhibits	\$500
For profit (non-Anaheim business license)	
Grounds only	\$400
With access to Historic Buildings/Exhibits	\$600

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A N A H E I M P U B L I C L I B R A R Y

Effective September 19, 2018

WEDDING PACKAGES

(Weekends only, during operating hours of 9:00am to 8:00pm)

No Alcohol

Wedding ceremony only (4-hour rental)

Anaheim Resident

\$610

Non-Resident

\$670

Reception only (4-hour rental)

Anaheim Resident

\$610

Non-Resident

\$670

Wedding ceremony & reception (8-hour rental)

Anaheim Resident

\$1,220

Non-Resident

\$1,340

VICTORIAN BIRTHDAY PACKAGES (2-hour rental)

Woelke-Stoffel House only

Children (ages 6 and up)

\$240 for up to 15 participants

\$12 each additional child

Adults

\$300 for up to 15 participants

\$15 each additional adult

OTHER FEES

Filming Inside Historic Buildings*

\$106.00 per hour

[*Includes the Mother Colony House, Woelke-Stoffel House and Carnegie Library Building]

—HOLD HARMLESS INDEMNIFICATION—

By executing the AGREEMENT, TENANT acknowledges that TENANT has received a copy of the “FOUNDERS’ PARK -- FACILITY RENTAL INFORMATION AND REGULATIONS.” These Regulations are considered to be incorporated in the AGREEMENT. TENANT shall abide by all terms and conditions contained therein, and any modifications to such Regulations of which TENANT receives written notice. TENANT may obtain additional copies of the Regulations from a FOUNDERS’ PARK representative.

TENANT agrees to indemnify, defend (at CITY’S option) and hold harmless the City of Anaheim (CITY), their officials, officers, and employees (also referred to as “INDEMNIFIED PARTIES”) from and against any and all claims, demands, defense costs, liability, expense, or damages of any kind or nature arising out of or in connection with TENANT’S use and/or occupancy of ANAHEIM COMMUNITY SERVICES (ACS) premises or arising out of any act or omission of TENANT or any of TENANT’S employees, agents, contractors, representatives, patrons, guests, or invitees’ excepting such claims, demands, defense costs, liability, expense or damages arising out of the sole negligence of one or more of the INDEMNIFIED PARTIES. Notwithstanding the provisions of the above paragraph, TENANT further agrees to assume all risk, and to indemnify, defend, and hold harmless the INDEMNIFIED PARTIES from and against all claims, demands, defense costs, liability expense, or damages of any kind or nature arising out of or in connection with damage or loss of any property belonging to TENANT or TENANT’S employees, exhibitors, contractors, representatives, patrons, guests, or invitees. It is understood by the parties that, should TENANT wish to attempt to mitigate its liability for damage to or loss of the property of its exhibitors, it is the sole responsibility of the TENANT to ensure that TENANT’S agreements with its exhibitors contain wording holding TENANT and the INDEMNIFIED PARTIES harmless for such loss or damage; however the inclusion or exclusion of such language in no way diminishes TENANT’S liability or responsibility to the INDEMNIFIED PARTIES under this paragraph.

TENANT further agrees to indemnify CITY for damage to or loss of CITY property arising out of or in connection with TENANT’S use and/or occupancy of an ACS premises, or arising out of any act or omission of TENANT or any of TENANT’S employees, agents, contractors, representatives, patrons, guests, or invitees; excepting such damage or loss arising out of the sole negligence of one or more of the INDEMNIFIED PARTIES.

I have read and understand the above Regulations and Hold Harmless/Indemnification and agree that my group and I will abide by these.

Tenant’s Name (printed) _____

Tenant’s Signature _____

Date: _____

Contract No. _____



EVENT RESERVATION FORM

Desired Date: _____ Rental Time *(including set up and take down)*: _____ a.m./p.m. to _____ a.m./p.m.

Time Event Will Begin: _____ a.m./ p.m. Time Event Will End: _____ a.m./ p.m.

Estimated Number of Guests: _____ Estimated Number of Vehicles: _____

Areas of Use: _____

Applicant Name: _____

Address: _____ City: _____ Zip: _____

Applicant's Phone: (_____) _____ Email: _____

Day of Event Contact Person: _____ Phone: (_____) _____

Will you be having live music or entertainment? ____ Yes ____ No

If Yes, please explain: _____

STAFF ONLY BELOW THIS LINE

Anaheim Resident: YES or NO (circle one)

Booking Fee	\$20	\$ _____
Set up Fee (historic houses only)	\$30 per space/floor	\$ _____
Non-Profit, charitable, Anaheim based	\$0 grounds/\$100 historic houses	\$ _____
Non-Profit (including government agencies)	\$100 grounds/\$200 historic houses	\$ _____
Family Groups	\$300 grounds/\$500 historic houses	\$ _____
For profit (with Anaheim business license)	\$300 grounds/\$500 historic houses	\$ _____
For profit (non-Anaheim business license)	\$400 grounds/\$600 historic houses	\$ _____
Additional Hours	\$80 resident/\$90 non-resident	\$ _____

TOTAL DUE: \$ _____

Accepted Denied If denied, why? _____ FP Representative: _____

Payment received; Check # _____ Date: _____ Staff initials: _____

Reservation marked on calendar Date: _____ Staff initials: _____

Receipt & Confirmation Letter sent Date: _____ Staff initials: _____

Security Deposit Refund/Applied Date: _____ Staff initials: _____

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TENANT agrees to indemnify, defend (at CITY’S option) and hold harmless the City of Anaheim (CITY), their officials, officers, and employees (also referred to as “INDEMNIFIED PARTIES”) from and against any and all claims, demands, defense costs, liability, expense, or damages of any kind or nature arising out of or in connection with TENANT’S use and/or occupancy of ANAHEIM COMMUNITY SERVICES (ACS) premises or arising out of any act or omission of TENANT or any of TENANT’S employees, agents, contractors, representatives, patrons, guests, or invitees’ excepting such claims, demands, defense costs, liability, expense or damages arising out of the sole negligence of one or more of the INDEMNIFIED PARTIES. Notwithstanding the provisions of the above paragraph, TENANT further agrees to assume all risk, and to indemnify, defend, and hold harmless the INDEMNIFIED PARTIES from and against all claims, demands, defense costs, liability expense, or damages of any kind or nature arising out of or in connection with damage or loss of any property belonging to TENANT or TENANT’S employees, exhibitors, contractors, representatives, patrons, guests, or invitees. It is understood by the parties that, should TENANT wish to attempt to mitigate its liability for damage to or loss of the property of its exhibitors, it is the sole responsibility of the TENANT to ensure that TENANT’S agreements with its exhibitors contain wording holding TENANT and the INDEMNIFIED PARTIES harmless for such loss or damage; however the inclusion or exclusion of such language in no way diminishes TENANT’S liability or responsibility to the INDEMNIFIED PARTIES under this paragraph.

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I have read and understand the above Regulations and Hold Harmless/Indemnification and agree that my group and I will abide by these.

Tenant’s Name (printed) _____

Tenant’s Signature _____

Date: _____

Contract No.



WEDDING RESERVATION FORM

Bride Name: _____ Groom Name: _____

Desired Date: _____ Rental Time *(including set up and take down)*: _____ a.m./p.m. to _____ a.m./p.m.

Time Event Will Begin: _____ a.m./ p.m. Time Event Will End: _____ a.m./ p.m.

Estimated Number of Guests: _____ Estimated Number of Vehicles: _____

Areas of Use: _____

Rehearsal Date: _____ Time: _____ to _____

Applicant Name: _____

Address: _____ City: _____ Zip: _____

Applicant's Phone: (_____) _____ Email: _____

Day of Event Contact Person: _____ Phone: (_____) _____

Will you be having live music or entertainment? ____ Yes ____ No

If Yes, please explain: _____

STAFF ONLY BELOW THIS LINE

Anaheim Resident: YES or NO (circle one)

Ceremony Only \$610 resident/\$670 non-resident \$ _____

Reception Only (no alcohol) \$610 resident/\$670 non-resident \$ _____

Ceremony AND Reception (no alcohol) \$1,220 resident/\$1,340 non-resident \$ _____

Refundable Security Deposit \$100 grounds only/\$500 historic houses \$ _____

Additional Hours (without Alcohol) \$80 resident/\$90 non-resident \$ _____

TOTAL DUE: \$ _____

Accepted Denied If denied, why? _____ FP Representative: _____

Payment received; Check # _____ Date: _____ Staff initials: _____

Reservation marked on calendar Date: _____ Staff initials: _____

Receipt & Confirmation Letter sent Date: _____ Staff initials: _____

Security Deposit Refund/Applied Date: _____ Staff initials: _____