DEPUTY PLANNING & BUILDING DIRECTOR

DEADLINE TO APPLY: AUGUST 8, 2023 @ 5:00PM
THE POSITION
The Deputy Planning and Building Director assists in the overall management of the Planning and Building Department, including the coordination of department-wide operations, programs and staff on behalf of the Planning and Building Director. The Deputy Director will be assigned to, and directly responsible for, the management and oversight of the Planning Services Division. This position will lead the City’s planning efforts for the growth and evolution of some of Southern California’s most iconic destinations, including: The Disneyland Resort and The Anaheim Resort, Angel Stadium, and the Honda Center. This is a premier position that offers the opportunity to direct and inspire a team of talented and dedicated city planners and support staff as they take on the broad range of challenges and opportunities for land use and development in a complex and dynamic city.

THE IDEAL CANDIDATE
The ideal candidate is a strategic leader and effective communicator who possesses a high level of technical planning proficiency, has a collaborative approach to management, and enjoys mentoring and developing employees in a team-oriented environment. The successful candidate will have significant experience working with CEQA, be current with State Housing Element laws and processes, and have experience working on General Plan Updates, as well as complex large-scale development projects. The Deputy Director will be a hands-on manager with the demonstrated ability to direct and manage multiple priorities while exercising sound independent judgement. This position interacts with many and varied internal and external stakeholders, thus requires exceptional interpersonal and presentation skills and astute political awareness.

Anaheim is a destination city, experience working in a community with visitor-serving uses is desirable. This is an excellent opportunity for candidates that like to take initiative, are innovative, driven to get things done and ready to hit the ground running.

QUALIFICATIONS
- Bachelor's degree from an accredited college or university with major course work in Urban Planning, Public Administration, Engineering, or a related qualifying field.
- Master’s degree in Urban Planning or relevant subject area is desirable.
- Eight (8) years of increasingly responsible experience in local government planning or related field.
- Four (4) years of administrative and staff supervision.
The Planning and Building Department’s mission is to enhance the City of Anaheim by developing and implementing land use policies that reflect the goals of the community, ensuring safe and code compliant development and properties, attracting and retaining businesses that contribute towards a healthy economy, and providing exceptional customer service. The department consists of 83 full time and 25 part time employees within the following four divisions:

**Planning & Building Administration** provides leadership and support to the Department to ensure efficient implementation of the goals and priorities established by the City Council and the City Manager.

**Planning Services** provides information and assistance to those developing property in Anaheim and to businesses locating or expanding in the City; supports the Planning Commission; processes discretionary and regulatory applications; maintains and implements the City’s General Plan and Zoning Code; participates in regional planning activities; and facilitates growth and expansion of businesses and administers the City’s historic preservation programs. The Planning Division includes approximately 25 planners and support staff.

**Building Services** ensures high standards of safety and service by reviewing plans, conducting inspections, and issuing permits for construction of, and improvements to, residential, commercial, and industrial structures.

**Community Preservation and Licensing** promotes and implements standards to preserve and enhance the quality of life and public safety in Anaheim by investigating and resolving code violations, removing graffiti, and administering the City’s Business License program and contract with the County of Orange for animal care and sheltering services.

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**ABOUT ANAHEIM**

Anaheim is a full-service city supporting more than 356,000 residents, 22,000 businesses, and 30 million annual visitors. The City provides public safety through the Anaheim Police Department and Anaheim Fire & Rescue, water and power service through Anaheim Public Utilities, parks, community centers, family services and libraries through Anaheim Community Services, neighborhood and transportation improvements through Anaheim Public Works, community revitalization through Anaheim Economic Development, and affordable housing through Anaheim Housing & Community Development.

Anaheim is a modern, diverse city with a proud history dating back to its 1857 founding. Anaheim is known worldwide as the home of the Disneyland Resort, including Walt Disney's original Disneyland Park, as well as Angel Stadium of Anaheim and Angels Baseball, Honda Center and the Anaheim Ducks, and the Anaheim Convention Center, the largest on the West Coast. Anaheim’s thriving visitor industry and business community help support the city’s neighborhoods and make Anaheim a great place to live, work, and play.
Retirement – California Public Employees’ Retirement System (CalPERS) 2.7% @ 55 for classic members who are existing CalPERS members of any agency with reciprocity (12% employee contribution); 2% @ 62 for new employees who have never been a CalPERS member, or a member but has a break in service longer than six (6) months (8% employee contribution); The City does not participate in Social Security.

Health Plans – The City offers three (3) HMO and two (2) PPO health plans. Vision coverage is included at no cost. Employees may waive medical coverage and receive an opt-out credit when providing proof of coverage through another medical plan. Employees hired after March 31, 1986 pay 1.45% towards the Medicare Plan.

Dental Plans – The City offers employees two (2) dental insurance plans. One plan is at no cost to the employee.

Retiree Health Savings Plan (RHS) – Employees will be enrolled in a Retiree Health Savings Plan funded by a City contribution and an employee contribution. This plan allows employees to save on a tax-free basis for medical premiums in retirement.

Vacation – Accrual at the rate of four (4) to nine (9) hours per pay period, depending upon length of service. New employees to the City start at four (4) hours per pay period. Employees are eligible for vacation leave upon completion of 13 pay periods.

Sick Leave – Accrual at the rate of three (3) hours per pay period, equal to 78 hours annually. Payment is made each January to employees for all accumulated hours in excess of 175 hours.

Administrative Leave – May receive 16 hours of administrative leave after January 1st of each calendar year.

Holidays – Ten (10) paid holidays provided annually. May receive one floating holiday after January 1st of each calendar year.

Other Insurance Benefits – The City offers and participates in the payment of a group life insurance program for employees and their eligible dependents. Short-term and long-term disability (STD and LTD) insurance coverage is provided at no cost to the employee.

Miscellaneous Benefits – Anaheim offers two (2) tax saving opportunities through the Health Care and Dependent Care Flexible Spending Account that reduces taxable income. The City offers a voluntary 457 Deferred Compensation Plan for an additional tax-deferred savings option. Anaheim offers an Employee Assistance Program, REACH, free of charge to employees and family members.

Annual Executive Physical – City provided.

APPLY NOW!

To apply for this exciting opportunity, please visit www.anaheim.net/jobs. Applications will be accepted until Tuesday, August 8, 2023 at 5:00PM. Applicants are encouraged to apply early. Applications will not be accepted after this deadline. EOE.