



RECYCLING PERMIT APPLICATION
 PLANNING SERVICES DIVISION

REVERSE VENDING & SMALL COLLECTION FACILITIES

Applicant Information:			
Business Name:		Project Address:	
Applicant's Name:		Address:	
City:	State:	ZIP Code:	Phone No:
FAX:	E-Mail:	Business Phone:	
Description of Operation: <input type="checkbox"/> Reverse Vending Machine <input type="checkbox"/> Small Collection Facility			

I certify that the above described recycling facility will be conducted in compliance with the provisions of the Anaheim Municipal Code 18.48 (see attached).

_____ Applicant's Signature _____ Date

Submittal Requirements (for City use only):		
<input checked="" type="checkbox"/>	Initials	Date
<input type="checkbox"/>		Completed and signed Depositor's Trust Fund (DTF) form.
<input type="checkbox"/>		Request Fee: Refer to Planning & Zoning Fee Schedule
<input type="checkbox"/>		Site plan drawn to scale that details legal parcel lines, location of collection facility, and existing conditions (parking stalls, buildings, access drives, etc. (see attached example).
<input type="checkbox"/>		Photographs of the proposed collection bins showing accurate color, design, and signage.
<input type="checkbox"/>		Graphic rendition of bin(s) and structures (to scale) demonstrating accurate dimensions; length, width, and height.
<input type="checkbox"/>		Copy of State certification for collection facility.
<input type="checkbox"/>		Letter of Operation indicating the days, hours, and number of employees associated with the recycling business and the hours of operation of the market with which it is associated.
<input type="checkbox"/>		An active business license.
<input type="checkbox"/>		Letter of authorization from the property owner or property manager (if legally authorized to act on behalf of the property owner) to locate a small collection facility on the property.

Department/Division Approvals (for City use only):							
	Department/Division	Initials	Date		Department/Division	Initials	Date
<input type="checkbox"/>	Business License			<input type="checkbox"/>	Code Enforcement		
<input type="checkbox"/>	Traffic Division			<input type="checkbox"/>	Building Division		
<input type="checkbox"/>	Fire Department			<input type="checkbox"/>	Planning Services		

Application Decision: Approved Disapproved

_____ Planning Department Representative _____ Date

Chapter 18.48
RECYCLING FACILITIES

Sections:

- [18.48.010](#) Purpose.
- [18.48.020](#) Application and permit requirements.
- [18.48.030](#) Definitions.
- [18.48.040](#) Reverse vending machines and small collection facilities.
- [18.48.050](#) Large collection facilities.
- [18.48.060](#) Processing facilities.

18.48.010 PURPOSE.

.010 The purpose of this chapter is to comply with the local requirements established by the California Beverage Container Recycling and Litter Reduction Act of 1986 and to provide standards for recycling facilities, which help to preserve our natural resources, and that are compatible with the zones in which they are located. (Ord. 5920 § 1 (part); June 8, 2004: Ord. 6101 § 51 (part); April 22, 2008.)

18.48.020 APPLICATION AND PERMIT REQUIREMENTS.

.010 An application for reverse vending machines or small collection facilities pursuant to this subsection .010 shall be made in writing on a form established for that purpose by the Planning Director and shall receive a recycling permit prior to the first day of operation, which recycling permit shall remain in effect at all times. A conditional use permit must also be obtained if the facility is located within the "I" Industrial Zone. Reverse vending machines or small collection facilities in the Anaheim Canyon Specific Plan No. 2015-01 (SP2015-01) Zone are permitted within Development Area 2, require a Conditional Use Permit within Development Areas 1 and 6, and are prohibited in Development Areas 3, 4 and 5.

.020 Large collection facilities require approval of a conditional use permit to be obtained in compliance with Chapter 18.66.

.030 Recycling facilities are not permitted in Residential Zones with the exception of a reverse vending machine or small collection facility that is established in conjunction with a community service facility such as a school or church.

.040 A tenant list of each unit in the site's shopping center shall be provided along with the application for the recycling permit. (Ord. 6101 § 51 (part); April 22, 2008: Ord. 6116 § 10; October 14, 2008: Ord. 6358 § 5; February 9, 2016.)

18.48.030 DEFINITIONS.

For purposes of this chapter, the following words, terms and phrases shall have the following meanings:

.010 "Bulk Reverse Vending Machine." A machine that is larger than fifty (50) square feet, is designed to accept more than one container at a time, and will pay by weight instead of by container.

.020 "Collection Facility." A center for the acceptance, by donation, redemption or purchase, of recyclable materials from the public. Such a facility does not use power-driven processing equipment, except as permitted elsewhere in this chapter. Collection facilities include the following:

.0201 Reverse vending machines, fifty (50) square feet or less;

.0202 Small collection facilities that occupy an area of not more than five hundred (500) square feet, and may be:

.01 A mobile recycling unit;

.02 Bulk reverse vending machines, or a grouping of reverse vending machines, occupying more than fifty (50) square feet; or

.03 A kiosk, which may include permanent structures.

.0203 Large collection facilities that may occupy an area of more than five hundred (500) square feet, and may include permanent structures.

.030 "Convenience Zone." The area within a one-half mile radius of a supermarket or an area designated by the Department of Conservation and Recycling.

.040 "Kiosk." A temporary or permanent, freestanding structure, with one or more openings, and not exceeding one-hundred twenty (120) square feet, from which service is provided to the patron through a walk-up or drive-up window or opening.

.050 "Mobile Recycling Unit." A collection facility composed of a truck, trailer or van, licensed by the California Department of Motor Vehicles, that is used for the collection of recyclable materials. A "Mobile Recycling Unit" also means the bins, boxes or containers transported by trucks, vans or trailers, and used for the collection of recyclable materials.

.060 "Processing Facility." A building or enclosed space used for the collection and processing of recyclable materials. "Processing" means the preparation of material for efficient shipment, or to an end user's specifications, by such means as baling, briquetting, compacting, flattening, grinding, crushing, mechanical sorting, shredding, cleaning and remanufacturing.

.070 "Recycling Facility." A center for the collection and/or processing of recyclable material. A "Certified Collection Facility" or "Certified Processor" means a "Recycling Facility," certified by the California Department of Conservation as meeting the requirements of the California Beverage Container Recycling and Litter Reduction Act of 1986. A "Recycling Facility" does not include storage containers or processing activity located on the premises of a residential, commercial or manufacturing use, and used solely for the recycling of material generated by that residential property, business or manufacturer. Recycling facilities may include collection facilities and processing facilities as defined in this chapter.

.080 "Recyclable Material." Reusable material, including but not limited to, metals, glass, plastic and paper, which are intended for reuse, remanufacture or reconstitution in an altered form. "Recyclable Material" does not include refuse or hazardous materials.

.090 "Reverse Vending Machine." An automated mechanical device, which accepts at least one or more types of empty beverage containers, including but not limited to, aluminum cans, glass and plastic bottles; and issues a cash refund or a redeemable credit slip, with a value not less than the container's redemption value, as determined by the State. A "Reverse Vending Machine" may sort and process containers mechanically, provided that the entire process is enclosed within the machine.

.100 "Supermarket." A market or grocery store having an enclosed gross floor area of more than ten thousand (10,000) square feet and engaged primarily in the sale of food items and secondarily in the sale of household items, magazines, off-sale alcoholic beverages and similar items. (Ord. 5920 § 1 (part); June 8, 2004: Ord. 6031 § 46; August 22, 2006: Ord. 6101 § 51 (part); April 22, 2008: Ord. 6245 § 71; June 5, 2012.)

18.48.040 REVERSE VENDING MACHINES AND SMALL COLLECTION FACILITIES.

.010 All Machines and Facilities. Reverse vending machines and small collection facilities shall comply with the following provisions.

.0101 A recycling permit issued by the City of Anaheim shall be obtained prior to the first date of operation;

.0102 The application for a reverse vending machine or small collection facility shall be reviewed by the Planning Director for compliance with the provisions of this section. If the Planning Director determines that the application and evidence submitted show that the reverse vending machine or small collection facility complies with the requirements of this section 18.48.030, the application shall be approved; otherwise, the application shall be denied. Notwithstanding any other provisions of this Code to the contrary, no waiver of or variance from any requirements of this section 18.48.030 shall be approved, nor shall any application for such a waiver or variance be accepted for processing;

.0103 The machines or facilities shall comply with the provisions set forth in Chapter 6.70 (Sound Pressure Levels) of the Anaheim Municipal Code;

.0104 The machines or facilities shall be illuminated to ensure comfortable and safe operation, if operating hours are between dusk and dawn, and shall comply with provisions set forth in Chapter 18.42 (Parking and Loading), relating to lighting of parking areas adjoining residential zones;

.0105 The illumination of the machines or facilities shall not extend onto any property zoned for or occupied by a residential use;

.0106 The machines or facilities shall not obstruct pedestrian or vehicular circulation;

.0107 The machines or facilities shall be maintained in a clean, litter-free condition on a daily basis;

.0108 The machines or facilities shall comply with the setback requirements of the zone in which they are located; and

.0109 The machines or facilities may be subject to Code Enforcement Division inspections, as often as required by that Division, to ensure compliance with all applicable regulations of the zone in which it is located, at the cost of the business owner.

.020 Reverse Vending Machines. Reverse vending machines, except those identified as small collection facilities, shall comply with the following provisions:

.0201 The machines shall be located within thirty (30) feet of the entrance to the host commercial structure;

.0202 The machines shall not occupy parking spaces required by the host use;

.0203 The machines shall occupy no more than fifty (50) square feet of floor space per installation, including any protective enclosure, and shall be no more than eight (8) feet in height;

.0204 The machines shall be constructed and maintained with durable, waterproof and rustproof material;

.0205 The machines shall be clearly marked to identify the type of material to be deposited, operating instructions, and the identity and phone number of the operator or responsible person to call if the machine is inoperative;

.0206 Each machine may have an identification sign area not to exceed four (4) square feet per machine, exclusive of operating instructions;

.0207 Operating hours of the machines shall be at least the operating hours of the host use; and

.0208 The machines shall not be installed or located within seventy-five (75) feet of any residential zone or residential land use.

.030 Small Collection Facilities. Small collection facilities shall be allowed as provided by the underlying zone and must be established and maintained on a site that is also occupied by an operating supermarket as defined in Section 18.48.030.100 and provided that the primary use is in compliance with parking requirements, and the zoning, building, fire and other applicable codes of the City of Anaheim.

.0301 The facility shall be no larger than five hundred (500) square feet and occupy no more than five (5) parking spaces not including space that will be periodically needed for removal of materials or exchange of containers;

.0302 The facility shall accept only glass, metals, plastic containers, papers and reusable items;

.0303 The facility shall use no power-driven processing equipment except for reverse vending machines;

.0304 The facility shall use containers with no visible exterior corrugated surfaces and that are constructed and maintained with durable waterproof and rustproof material, covered when the site is not attended, secured from unauthorized entry or removal of materials, and shall be of a capacity sufficient to accommodate materials collected in accordance with the collection schedule;

.0305 The facility shall be located and designed to be aesthetically compatible with the host use and/or with surrounding uses. The use of standard, untreated shipping containers shall be prohibited;

.0306 The facility shall store all recyclable material in containers or in the mobile unit vehicle and materials shall not be left outside the containers when an attendant is not present;

.0307 The facility shall be maintained free of litter and any other undesirable materials. Facilities at which trucks or containers are removed at the end of each collection day shall be swept at the end of each collection day and the site surrounding collection containers shall be pressure washed on a monthly basis.

.0308 Facilities shall operate only during the hours between 9:00 a.m. and 7:00 p.m. and shall be located a minimum distance of one hundred feet (100) from any residential zone or residential land use; furthermore, if the facility is located within two hundred feet (200) of any residential zone or residential land use the facility shall be positioned so that the front opening of the facility faces away from such zone or use;

.0309 Containers shall be clearly marked to identify the type of material that may be deposited; the facility shall be clearly marked to identify the name and telephone number of the facility operator and the hours of operation, and a notice shall be displayed stating that no material shall be left outside the recycling enclosure or containers;

.0310 Signs may be provided as follows:

.01 Recycling facilities may have identification signs with a maximum of ten percent (10%) per side or sixteen (16) square feet, whichever is larger; and

.02 Signage shall identify only the recycling facility.

.0311 No additional parking spaces shall be required for customers of a small collection facility located at the established parking lot of a primary use;

.0312 Mobile recycling units shall have an area clearly marked to prohibit other vehicular parking during hours when the mobile unit is scheduled to be present;

.0313 Occupation of parking spaces by the facility may not reduce available parking spaces below the minimum number of spaces required by Chapter 18.42 (Parking and Loading) for the primary use except as expressly provided in Table 48-A (Parking Space Reduction), subject to all of the following conditions:

.01 The facility is located in a convenience zone or a potential convenience zone as designated by the California Department of Conservation;

.02 A parking study approved by the City shows that existing parking capacity is not fully utilized during the time the recycling facility will be on the site; and

.03 The permit may be reviewed and/or revoked after installation if the facility has caused any adverse impacts on uses located on the same or adjacent parcels.

(Ord. 5920 § 1 (part); June 8, 2004: Ord. 6031 § 47; August 22, 2006: Ord. 6101 § 51 (part); April 22, 2008: Ord. 6116 § 11; October 11, 2008: Ord. 6245 § 73; June 5, 2012.)

Number of Available Parking Spaces	Maximum Reduction
0-25	0
26-35	2
36-49	3
50-99	4
100+	5

18.48.050 LARGE COLLECTION FACILITIES.

A large collection facility shall comply with the provisions of this section.

- .010 A conditional use permit shall be obtained and maintained in effect at all times.
- .020 The facility shall be allowed, as provided by the provisions of the underlying zone.
- .030 The facility shall not abut property zoned for or occupied by residential use.
- .040 Where outdoor storage areas are permitted by the underlying zone, the following shall supersede any less restrictive provisions applicable to that zone:
 - .0401 The area shall be enclosed to a height of not less than six (6) feet, either by: a solid masonry or building wall; a chain link fence entirely interwoven with polyvinyl chloride (PVC); simulated wood slats, only where not visible to the public right-of-way, or other durable material, as deemed appropriate by the Planning Director; landscaped earthen berm; or any combination thereof; and
 - .0402 Any outdoor storage area shall be located a minimum of one hundred fifty (150) feet from property zoned or occupied for residential use.
 - .0403 All exterior storage of material shall be in sturdy containers that are covered, secured and maintained in good condition. Alternatively, the material may be baled and palletized. Storage containers for flammable material shall be constructed of nonflammable material. No storage shall be visible above the height of the enclosure fencing.
- .050 Setbacks and landscape requirements shall be as required in the underlying zone.
- .060 The site shall be maintained free of litter and any other undesirable materials, and shall be cleaned of loose debris on a daily basis.
- .070 Off-street parking and loading requirements shall comply with the provisions of [Chapter 18.42](#) (Parking and Loading), unless a variance is granted.
- .080 The facility shall comply with the provisions and limitations set forth in [Chapter 6.70](#) (Sound Pressure Levels) of the Anaheim Municipal Code.
- .090 If the facility is located within five hundred (500) feet of property zoned or occupied for residential use, it shall not be in operation between 7:00 p.m. and 7:00 a.m.
- .100 Signing shall comply with all applicable provisions of [Chapter 4.04](#) (Outdoor Advertising Signs and Structures - General) and [Chapter 18.44](#) (Signs) of the Anaheim Municipal Code. (Ord. 5920 § 1 (part); June 8, 2004: Ord. 6101 § 51 (part); April 22, 2008.)

18.48.060 PROCESSING FACILITIES

Processing facilities shall comply with the following provisions.

- .010 Where permitted by the underlying zone, a conditional use permit shall be obtained and maintained in effect at all times, unless otherwise specified in the underlying zone.
- .020 The facility shall comply with the provisions of the underlying zone.
- .030 The facility shall not abut property zoned for or occupied by residential use.
- .040 The facility shall be located a minimum distance of one hundred fifty (150) feet from property zoned for or occupied by residential use.
- .050 All exterior storage of material shall be in sturdy containers that are covered, secured and maintained in good condition. Alternatively, the material may be baled and palletized. Storage containers for flammable material shall be constructed of nonflammable material. No storage, excluding truck trailers and overseas containers, shall be visible above the height of the enclosure fencing.
- .060 The site shall be maintained free of litter and any other undesirable materials, shall be cleaned of loose debris on a daily basis, and shall be secured from unauthorized entry and removal of materials when attendants are not present.
- .070 Adequate space shall be provided on site for the anticipated peak load of customers to circulate, park and deposit materials to be recycled. If the facility is open to the public, space shall be provided for a minimum of ten (10) customers, or the peak load, whichever is higher, except where the Planning Commission determines that allowing overflow traffic is compatible with surrounding businesses and public safety.
- .080 One (1) parking space shall be provided for each commercial vehicle operated by the processing center. Parking requirements shall otherwise be as mandated by [Chapter 18.42](#) (Parking and Loading).
- .090 The facility shall comply with the provisions set forth in [Chapter 6.70](#) (Sound Pressure Levels) of the Anaheim Municipal Code.
- .100 If the facility is located within five hundred (500) feet of property zoned for or occupied by residential use, it shall not be in operation between 7:00 p.m. and 7:00 a.m. The facility shall be administered by on-site personnel during the hours the facility is open.

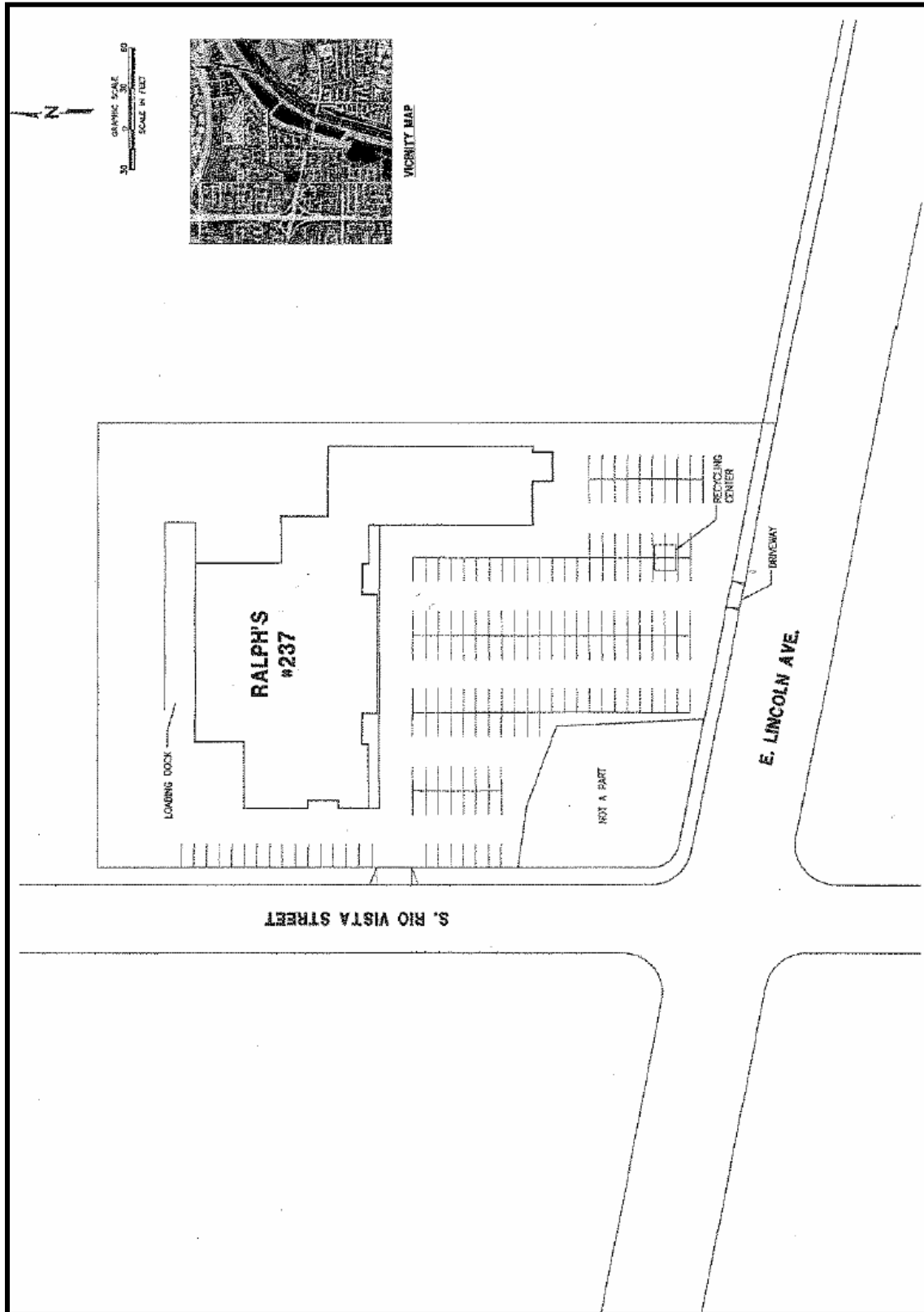
.110 Any containers provided for after-hours donation of recyclable materials shall be of sturdy, rustproof construction; shall have sufficient capacity to accommodate materials collected; and shall be secure from unauthorized entry or removal of materials.

.120 Donation areas shall be kept free of litter and any other undesirable material. The containers shall be clearly marked to identify the type of material that may be deposited, and a notice shall be displayed stating that no material shall be left outside the recycling containers.

.130 Signing shall comply with all applicable provisions of [Chapter 4.04](#) (Outdoor Advertising Signs and Structures - General) and [Chapter 18.44](#) (Signs) of the Anaheim Municipal Code. In addition, the facility shall be clearly marked with the name and phone number of the facility operator, and the hours of operation.

.140 All uses shall be conducted in a manner so as not to be objectionable by reason of noise, odor, dust, fumes, smoke, vibrations or other similar causes. (Ord. 5920 § 1 (part); June 8, 2004: Ord. 6101 § 51 (part); April 22, 2008: Ord. 6286 § 38; September 3, 2013.)

SAMPLE SITE PLAN



SAMPLE ELEVATIONS

