

ANAHEIM



BUILDING DIVISION

## WHEN IS A PERMIT REQUIRED?

Before a structure in the City of Anaheim can be built, constructed, enlarged, altered, repaired, moved, improved, removed, converted or demolished, a permit for that work is required. This includes single-family homes, multi-unit residential buildings and commercial buildings. It also includes, but not limited to, signs, fences, patio covers, pools, hot tubs and ponds. Please refer to the 2013 California Building Code, Section 105 for additional information.

Some examples of construction activity that require a permit include:

- Construction of new Buildings
- Construction of Tenant Improvements
- Additions and remodels
- Installation of signs
- Upgrade or replace electric service panels
- Add, replace or move outlets, lights, switches or other electrical equipment
- Add, replace or move registers, ducts or mechanical equipment
- Add, replace or move plumbing lines or plumbing fixtures
- Demolition
- Patio Covers, Enclosures and Decks
- Pools and Spas
- Retaining walls supporting a surcharge
- Block walls over 7' high
- Accessory structures
- Re-roofs
- Re-pipes
- Water heater and water softener change-outs
- Window and door change-outs
- Drywall replacement
- Repairs of damaged areas
- Stucco and siding

This list gives examples of some of the type of work that require permits. There are other work types that may require permits that are not on this list. If you are unsure if your project requires a permit, please call the Building Division at (714) 765-5153 + 0 to assist you in making a determination.

A permit is not required for the following; however, you will need to confirm with Planning and Zoning to ensure your proposal meets all zoning regulations (contact a Planner at 714-765-5139):

1. One-story detached accessory buildings used as tool or storage sheds, playhouses and similar uses, provided that the area does not exceed 120 square feet. Wood fences not over 6 feet in height and masonry fences not over 36 inches in height.
2. Platforms, walks and driveways not more than 30 inches above grade and not over any basement or story below.
3. Canopies or awnings attached to a single family dwelling or garage extending not more than 54 inches from the exterior wall of the building.
4. Retaining walls not more than 4 feet in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
5. Prefabricated swimming pools, which do not require filtering or heating equipment, accessory to a Group R, Division 3 Occupancy in which the pool walls are entirely above the adjacent grade and if the capacity does not exceed 5,000 gallons. **(Note: Pool fencing is required to comply with the Building Code.)**
6. Painting, papering and similar finish work.
7. Storage cabinets within garages associated with single family occupancies, when not required to be part of a fire rated separation.
8. Closet organizers.
9. Flagpoles not erected on any building and not more than 15 feet in height.
10. Moveable cases, counters and partitions not over 5 feet 9 inches high.
11. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons.
12. The replacement of panes of glass within existing frames or supports unless required to be tempered glass as stipulated by Chapter 24 of this code.
13. Fences up to 7' from grade. Although, a site plan with Planning approval is required.

There are three types of permits available from the Building Division for construction projects. They are:

- **Building Permit:** The Building permit encompasses a combination of permit types in a single permit. This permit type covers construction for residential or commercial projects which may include building, electrical, mechanical, and/or plumbing work.
- **Swimming Pool/Spa Permit:** A swimming pool/spa permit covers the construction, alteration, demolition and repair of a swimming pool/spa.
- **Sign Permit:** A sign permit covers the installation of a sign. The sign may be a monument, pole or wall sign.

You may download permit applications by visiting our website at [www.anaheim.net/article.asp?id=1359](http://www.anaheim.net/article.asp?id=1359).